



**PERMIT CANCELLATION AND REQUEST FOR REFUND**

**2012 BUILDING CODE – REFUNDS:**

- The building official shall be permitted to authorize refunding of a fee paid hereunder which was erroneously paid or collected.
  - The building official shall be permitted to authorize refunding of not more than 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code.
  - No refund shall be made once an (any) inspection has been conducted under the permit.
  - The code official shall be permitted to authorize refunding of not more than 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled before any examination time has been expended.
  - The building official shall not be permitted to authorize refunding of any fee paid except upon written application filed by the original permittee not more than 180 days after the date of fee payment.
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This is to verify that I, \_\_\_\_\_, owner/contractor hereby authorize the cancellation of the building permit or application for the following project. I am also requesting a refund of fees as allowed by the Buckeye Building Code.

Project Address: \_\_\_\_\_, Buckeye, AZ

Permit Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Return Refund to: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

Detailed reason for cancellation:

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date of Request \_\_\_\_\_

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