

**CITY OF BUCKEYE
AIRPORT ADVISORY BOARD MEETING
JANUARY 8, 2014
MINUTES**

1. Call to Order/Pledge of Allegiance/Roll Call

Chairman Reynolds called the meeting to order at 6:09 p.m.

Members Present: Chairman David Reynolds, Board Member Stan Goldman, Board Member Hank Pasinski, Board Member Steve St. John, Board Member Jeff Schwartz, Alternate Board Member Duane Mitry

Members Absent: Board Member Paul Daffinrud, Board Member Ken Spencer, Alternate Board Member Daniel Moss, Council Liaison Brian McAchran

Town Staff Present: Public Works Director Scott Lowe, Airport Coordinator John McMahon, Administrative Assistant Nanci Dixon

2. Comments from the Public - Members of the audience may comment on any item of interest.

None.

3. Minutes

Board to approve the minutes of the November 13, 2013 meeting.

Board Member St. John confirmed that the correct arrival time for Board Member Schwartz was 6:08 p.m. A motion was made by Board Member St. John and seconded by Board Member Schwartz to approve the minutes of the November 13, 2013 Airport Advisory Board meeting. Motion passed unanimously.

4. New Business

4a. 2014 Buckeye Air Fair Updates

Mr. McMahon provided an update on the upcoming 2014 Air Fair and invited the Board to participate in a volunteer role during the event. Chairman Reynolds and Board Member Goldman asked to be assigned to the Airport Information booth. Board Member St. John confirmed that the signage change from Airport Rd. to Verrado Way on the Interstate exchange would not be completed before the Air Fair. Chairman Reynolds confirmed that variable message boards would be placed at Yuma Road and Verrado Way informing the public of the Air Fair event.

4b. Hangar #1 Update - Presentation

Mr. McMahon provided the Board with the City of Buckeye Airport Hangar #1 Feasibility and Due Diligence report. Renovation costs were estimated at \$1.3 million to bring the existing facility up to code. Starting over, which would include complete demolition of the current structure, may be the more inexpensive conclusion. Future tenant occupancy would mandate that renovations would be the responsibility of the tenant, according to Master Plan standards and reimbursement would be made through reduced rent during the lease agreement. The hangar would remain the property of the City after a tenant lease expired. A proposal had been received from Desert Skydiving with interest in the hangar space.

4c. State of General Aviation - Presentation

Mr. McMahon presented a report on the state of general versus commercial aviation. A steady decline in general aviation has been ongoing since 1980. Economic Development is working with the Airport to attract business expansion at the airport. Board Member Goldberg inquired as to the ability of private jets utilizing the airport on a regular basis. Mr. McMahon reported that current limitations would include runway length and strength based on the size of the aircraft, fueling and storage.

5. Airport Coordinator Report

Mr. McMahon presented the Airport Activity report to the Board. Airport staff is working with Lauridsen Aviation on their continued occupancy at the airport. Water Resources is currently re-drilling Well #2 which should be completed mid-February or March. Design and construction will follow with completion slated within six months to two years. The Request for Proposal for Fixed Based Operator is under legal review. 2014 A.C.I.P. projects include the grading of culverts located in the infield. Economic Development has contracted for the legal parcel mapping of the airport, survey work is underway. The E.A.A. is continuing through FAA approval, A.D.O.T. has agreed to fund the land purchase.

6. Comments from Airport Advisory Board Members

Board Member Schwartz requested an updated on the Butler family name dedication project at the Airport. Board Member Goldman inquired if more media releases would be possible to highlight all of the work done in preparation for the Air Fair.

Board Member St. John thanked staff for providing A.O.P.A. information to the Board.

7. Adjournment

There being no further business to come before the Board, a motion was made by Board Member Schwartz and seconded by Board Member Pasinski to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 7:12 p.m.

David Reynolds, Chairman

ATTEST:

Nanci Dixon, Administrative Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 8th day of January, 2014. I further certify that a quorum was present.

Nanci Dixon, Administrative Assistant