

**CITY OF BUCKEYE  
AIRPORT ADVISORY BOARD MEETING  
MAY 14, 2014  
MINUTES**

**1. Call to Order/Pledge of Allegiance/Roll Call**

Chairman Reynolds called the meeting to order at 6:00 p.m.

**Members Present:** Chairman David Reynolds, Board Member Paul Daffinrud, Board Member Stan Goldman, Board Member Hank Pasinski, Board Member Ken Spencer, Board Member Steve St. John, Board Member Jeff Schwartz, Council Liaison Brian McAhran( Excused at 6:20 p.m.)

**City Staff Present:** Public Works Director Scott Lowe, Management Assistant Nanci Dixon, Administrative Assistant Angela Gomez

**2. Comments from the Public - Members of the audience may comment on any item of interest.**

None.

**3. Minutes**

**Board to approve the minutes of the March 12, 2014 meeting.**

A motion was made by Board Member Daffinrud and seconded by Board Member Schwartz to approve the minutes of the March 12, 2014 Airport Advisory Board meeting. Motion passed unanimously.

**4. Updated Items**

**4a. Courtesy Car Options**

Mr. Lowe presented an update on the courtesy car option. Currently Wickenburg Airport is the only local airport that has a courtesy car option. Due to liability issues the Buckeye Risk Manager has advised against it at this time. Mr. Lowe advised courtesy cars are more common at Fixed Based Operator locations. Board Member Goldman inquired to the possibility of using a limo service under contract. Board Member Daffinrud confirmed that Discount Cab is a regular vendor and Enterprise Rent-A-Car will also now deliver to the airport.

**4b. Monthly Reports Review**

Mr. Lowe reported that 100 percent accurate numbers of aircraft that come and go from Buckeye Municipal Airport are not recorded since Buckeye is a non-towered facility. Currently, take offs and landings are gauged by observation when staff is present, as well as fuel sales, which vary from month to month. Based on fuel sales, operations have been increasing, but not at the same rate as fuel sales. The goal is to get more accurate estimations based on observed traffic now that the airport has staff on site.

Mr. Lowe reported fuel sales are up; possible reasons may be that Buckeye has the lowest fuel prices in the West Valley. There is also an increase in the number of larger aircraft fueling; the CAE Oxford Flight School has been approved to fuel at B XK, which is good for Buckeye. The economy has improved slightly, affording more people the opportunity to fly and the airport is now better staffed, affording better customer service.

Mr. Lowe reported the following based aircraft, based on an inquiry from the last meeting:

Three rotor wing aircraft, with the remaining seventy-two airplanes ranging from small single engine airplanes to large multi-engine airplanes that are owned by Hans Laurdisen on the north end of the airport.

**4c. Future Hanger Development and Development Opportunities (Parcel Map)**

Mr. Lowe reported that an official land survey of the Buckeye Municipal Airport Commercial Parcels has been completed by C&S Engineers. The airport currently has forty two commercial parcels available for lease and development. In addition three pads are ready to be developed for additional T-hangars. Development cost for one building with a ten T-Hangar capacity is approximately \$510,000. The airport is pursuing interests from private investors. Board Member Daffinrud inquired as to whether a parcel could be built to suit if it was leased, which Mr. Lowe answered affirmatively; however all improvements would become the property of the airport.

**5. Airport Coordinator Report**

Mr. Lowe advised the board that Nanci Dixon had been promoted to Public Works Management Assistant and introduced Angela Gomez as the new Public Works Administrative Assistant.

Fuel sales are doing well. T-Hangar, waiting list is at eight. Many people are still looking for a place to store aircraft. The RFP for Fixed Base Operator closed last week; there were no proposals submitted for review.

**6. Comments from Airport Advisory Board Members**

Chairman Daffinrud: Suggested a resignation letter of appreciation be created for former board members: to acknowledge appreciation for their participation.

**7. Adjournment**

There being no further business to come before the Board, a motion was made by Board Member: Spencer and seconded by Board Member St. John to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 6:31p.m.

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**Jeff Schwartz, Board Member**

**ATTEST:**

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**Nanci Dixon, Management Assistant**

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 14th day of May, 2014. I further certify that a quorum was present.

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**Nanci Dixon, Management Assistant**