

**CITY OF BUCKEYE  
COUNCIL WORKSHOP  
JANUARY 21, 2014  
MINUTES**

**City Council Chambers  
530 E. Monroe Ave.  
Buckeye, AZ 85326  
4:15 p.m.**

**1. Call to Order/Roll Call**

Mayor Meck called the meeting to order at 4:18 p.m.

Members Present: Councilmember Garza, Councilmember McAchran, Councilmember Strauss, Councilmember Hess, Councilmember Heustis, Vice Mayor Orsborn, and Mayor Meck.

Members Absent: None.

Departments Present: City Manager Stephen Cleveland, City Attorney Scott Ruby, City Clerk Lucinda Aja, Assistant to Council Carol Conley, Public Works Director Scott Lowe, Finance Director Larry Price.

**2. Discussion of the Limited Closure of Durango Street (Estimated Time - 15 Minutes)  
Staff Liaison: Scott Lowe, Public Works Director**

**District No. 1**

Mr. Lowe presented Council an overview of the proposed Durango Street Closure. This is a dirt road and problems exist of graffiti, illegal dumping, noise complaints and PM10 pollution with the off-road vehicle use. A vicinity map of the affected area was presented showing the east and west access gates. Public Safety and Public Works will have key access; property owners with rear access gates to Durango Street will have a key; utility companies will contact Public Works to schedule access; and, signage will be installed. An informational letter was sent to residents and a community outreach meeting was held. Residents and public safety departments will notified of the upcoming closure and installation of access gates. Public Works will perform the installation of the gates and will work with new residents regarding key issuance.

**3. Discussion and Update of Enterprise Resource Planning (Estimated Time - 30 Minutes)  
Staff Liaison: Dee Hathaway, Information Technology Director**

**District No. All**

Mr. Cleveland introduced John Grace and Chad Snow, representing BerryDunn who presented Council an update and status of the ERP Project. Mr. Grace reviewed the tasks including problem identification; identified and research alternatives; development recommendations and presentations to the City. Challenges and areas for improvement with improvement options were presented. Ten vendors responded to the Request for Information (RFI) which was developed and issued to the vendor community. The improvement path for the City is expected to provide all needed system modules through a limited number of vendors and provide between 90 and 95% of the functionality critical to the City. The implementation timeline ranges from twelve to twenty-four months and the expected budget will range from one to one and a half million in one-time costs, and as much as one hundred thirty thousand in recurring maintenance costs. Implementation considerations include selecting a system that will deliver functionality with limited or no customizations; consideration will be given for potential electronic plan review; a phased implementation approach desired; and, resource teams are needed for the procurement, implementation, and operations phases. The RFP

will be released in January, 2014; vendor demonstrations are to be conducted in April, 2014, and phased implementation is expected to begin in July, 2014. Vice Mayor confirmed that the schedule of twelve to twenty-four months begins in July, 2014. Councilmember Strauss confirmed some modules may begin earlier than others.

**4. Discussion of the City-Wide Transportation Master Plan (Estimated Time - 45 Minutes)**  
**Staff Liaison: Scott Zipprich, City Engineer**

**District No. All**

Mr. Scoutten (W. C. Scoutten Engineering) presented Council a power point presentation on the final draft of the Transportation Master Plan. The transportation planning process began with the 2008 General Plan and included other plans such as parkway corridor studies, future freeway corridors and the I-10/Hassayampa Valley Framework Plan; local development patterns, traffic demand modeling, transit needs, short, medium and long term needs; and incorporation into the Capital Improvement Plan (CIP). The MAG forecast model was used to forecast travel demand and Mr. Scoutten discussed the road network including freeways, parkways, arterials and transit information which included regional, Buckeye area transit, and major transportation centers. Long-term transit would include coordination with MAG and RPTA. Roadway maps were provided and a multi-model network including trails, equestrian facilities, and way finding signs was discussed. Implementation includes monitoring growth patterns, identify and adopt transportation related policies, identify smaller regional planning areas, select projects for study, design and construction, identify funding sources, and incorporate into development impact fees. The Transportation Master Plan could be presented to Council for adoption within the next few months. Mr. Scoutten's recommendation is for the City to develop a Transportation Improvement Plan (TIP), and begin regional planning. Future considerations should include identification of overall transportation, establish policies for all elements of the TMP, hire/develop transportation planning staff, participate in regional planning activities at all levels, focus on what it takes to implement transit systems (density, destinations, etc.), and, examine innovative funding concepts. Councilmember Strauss appreciated the work put into this plan. Vice Mayor Orsborn appreciates the work being done now to set up these corridors.

**5. Adjournment**

A motion was made by Vice Mayor Orsborn and seconded by Councilmember Hess to adjourn the meeting at 5:45 p.m. Motion passed unanimously.

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Jackie A. Meck, Mayor

ATTEST:

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Lucinda J. Aja, City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the Council Workshop held on the 21<sup>st</sup> day of January, 2014. I further certify that a quorum was present.

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Lucinda J. Aja, City Clerk