

**CITY OF BUCKEYE
SPECIAL COUNCIL MEETING
MAY 13, 2014
MINUTES**

**City Council Chambers
530 E. Monroe Ave.
Buckeye, AZ 85326
2:00 p.m.**

1. Call to Order/Roll Call

Mayor Meck called the meeting to order at 2:02 p.m.

Members Present: Councilmember Strauss, Councilmember Hess, Councilmember McAchran, Councilmember Heustis, Vice Mayor Orsborn and Mayor Meck.

Members Absent: Councilmember Garza.

Departments Present: City Manager Stephen Cleveland, City Attorney Scott Ruby, City Clerk Lucinda Aja, Assistant to Council Carol Conley, Fire Chief Bob Costello, Development Services Director George Flores, Human Resources Director Nancy Love, Economic Development Manager Len Becker, Community Services Director Cheryl Sedig, Planning Manager Terri Hogan, Public Works Director Scott Lowe, City Engineer Scott Zipprich, and Finance Director Larry Price.

**2. Resolution No. 33-14 Adopting the Document Entitled Land Use Assumptions, Infrastructure Improvements Plan and Development Fees to Implement New Development Impact Fees
Staff Liaison: Larry Price, Finance Director
Mauricio Iacueli, W.C. Scoutten, Engineering
District No. All**

Development Services Director George Flores presented an overview to Council of the proposed development impact fees and introduced Carson Bise (TischlerBise).

Mr. Bise provided the following alternatives for Council consideration:

- Alternative A shall include all public facilities types in the adopted Infrastructure Improvement Plan (IIP), street facilities limited to I-10 interchanges, and expanded service area to include Central North;
- Alternative B focuses on public safety and utilities, includes the pool component to parks and recreation, but does not include park land and improvements, community centers, libraries or streets.

A map representing proposed services areas with Alternative A was displayed. Tables illustrating IIP methods, cost components and service areas for each Alternative are presented. Comparison charts for single-unit residential, commercial, and industrial alternative fees were provided. Mr. Bise noted the age-restricted units will pay 78% of single-unit fees and the fees related to public safety are slightly higher with Alternative B due to reallocation of professional services cost to fewer facilities.

A ten-year funding summary comparison for each alternative was presented and Mr. Bise clarified there is a 2 million dollar difference between Alternative A and Alternative B, and sources to fund the fees may

come from existing impact fee balances, the general fund, and/or grants the City may pursue. Mr. Bise advised Council an audit of fees may take place after 1 year.

Discussion was held regarding potential reimbursement of collected fees. Mr. Ruby stated that in order to mitigate the risk of potential refunds, a conservative approach should be taken by the City; as appropriate, projects should not be started without available funds and a risk analysis should be done when necessary. Andrew McGuire (Gust Rosenfeld PLC) stated that further impact fee bills will not be presented to the Governor in the near future. Director of Municipal Affairs, Jackson D. Moll (Home Builders Association), stated the Association will commit to meeting with the City of Buckeye to address any issues that may arise as a result of the impact fees related to SB1525. Mr. Moll advised Council the text of the statute states that any refund is due ten years from date of collection; the development community has had a good relationship with the City of Buckeye and anticipates that continuing relationship in the future.

Mr. Flores recommended approval of Alternative A. Mr. Cleveland stated moving forward with positive expectations of growth, he recommends Alternative A. Mr. Ruby advised Council that the annual obligation is manageable and refunds are part of the statute and will be dealt with as necessary.

A motion was made by Councilmember Heustis and seconded by Councilmember McAchran to approve Resolution 33-14 approving the Development Fee Study for the City's new Parks and Recreation, Libraries, Streets, Public Safety, Water and Wastewater development impact fees as required by State Law with Alternative A attached as an Exhibit thereto. Motion passed unanimously.

**3. One-Time Bonus for Employees Funded In-Part, from Health Insurance Premium Savings
Staff Liaison: Nancy Love, Human Resources Director
District No. All**

Human Resources Director Nancy Love presented a proposal for a one-time discretionary bonus to employees. Approximately \$651,000 has been identified in the tentative budget that may be used to provide a wage adjustment, which is equal to approximately 2% of gross wages, including taxes and benefit costs; this amount is funded in-part from realized health insurance premium savings.

Two options were presented as follows:

- Disburse to each full-time classified employee a flat fee of \$1,280 and to each regular classified part-time employee an amount to be calculated based on regularly scheduled hours of work; or
- Disburse to each regular classified full-time and part-time employee a one-time bonus equal to 2% of their base rate of pay. Council to discuss, and if advisable, approve a one-time bonus for employees to be funded in-part, from the health insurance premium savings.

The disbursement options do not include seasonal employees, reserve firefighters, or temporary positions.

Ms. Love recommended to Council that the one-time bonus be paid by a separate check on June 20, 2014, and prior to the July 1, 2014 increase in retirement contributions and workers compensation premiums.

Discussion is held regarding the two options provided and the equitability of the proposed compensations.

A motion was made by Councilmember Strauss and seconded by Councilmember Heustis to approve a one-time bonus for each full-time classified employee in the amount of \$1,280 and a one-time bonus for each part-time employee in an amount determined by a calculation based on regularly scheduled hours of work. The bonus shall be paid by separate check on June 20, 2014. Motion passed unanimously.

4. Adjournment

A motion was made by Councilmember Hess and seconded by Vice Mayor Orsborn to adjourn the meeting at 2:57 p.m. Motion passed unanimously.

Jackie A. Meck, Mayor

ATTEST:

Lucinda J. Aja, City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the Special Council Meeting on the 13th day of May, 2014. I further certify that a quorum was present.

Lucinda J. Aja, City Clerk