

**CITY OF BUCKEYE
AIRPORT ADVISORY BOARD MEETING
DECEMBER 10, 2014
MINUTES**

1. Call to Order/Pledge of Allegiance/Roll Call

Board Member Schwartz called the meeting to order at 6:04 p.m.

Members Present: Board Member Ted Burton, Board Member Paul Daffinrud, Board Member Steve St. John (arrived at 6:12 p.m.), Board Member Larry Runge, Board Member Jeff Schwartz, Board Member Ken Spencer, Alternate Board Member Jesse Lee

Members Absent: Board Member Stan Goldman, Council Liaison Brian McAchran

City Staff Present: Public Works Director Scott Lowe, Airport Coordinator John McMahan, Management Assistant Nanci Dixon

2. Comments from the Public - Members of the audience may comment on any item of interest.

None.

3. Minutes

Board to approve the minutes of the October 8, 2014 meeting.

A motion was made by Board Member Daffinrud and seconded by Board Member Spencer to approve the minutes of the October 8, 2014 Airport Advisory Board meeting. Motion passed.

4a. Introduction of new Alternate Board Member: Jesse Lee

Mr. Jesse Lee was introduced to the Board.

4b. Nomination and Appointment of Chairman

A motion was made by Board Member Spencer and seconded by Board Member Daffinrud to nominate Steve St. John as Chairman of the board. Motion passed.

5. Abandoned Aircraft Auction Results

Airport Coordinator John McMahan reported that in 2008 the City had confiscated some abandoned aircraft belonging to Barron Thomas, who was a delinquent tenant of an Airport hangar. The state had approved abandoned title of the aircraft to the City. With the assistance of the Procurement division, staff worked to have the aircraft sold through auction on November 20, 2014. The aircraft were subsequently sold with a net proceed of \$16,421.00. There are two aircraft remaining and will go back to auction in January, 2015. Proceeds will remain in a holding account for six months in case there are any claims made against the aircraft. After this deadline, proceeds will be applied toward past due rents.

6. Airport Coordinator Report

Mr. McMahan reported on the activities at the Airport. The airport hosted its first Fly-in on November 8 which was well attended. The day also included an FAA Safety Team seminar. The second Fly-In will be held on December 13 in conjunction with the Buckeye Marathon. There will be an Air Fair booth at the Marathon promoting the February 21, 2015 event. The Marathon has scheduled approximately 800 runners and should be a full day event. The next Fly-in and FAA Safety Team seminar is scheduled for January 10, 2015. Fuel sales for November are the highest volume sold since the 2014 Air Fair. Alternate Board Member Lee confirmed that airport activity is based on fuel sales and is estimated because there is no official on-site monitoring. Buckeye Police Department is renting the SE Hangar on a temporary non-aeronautical use permit approved by the FAA. This provides revenue to the Airport and storage capacity for Police tactical equipment. Mr. McMahan provided an overview report of 2014 accomplishments for the airport and details of the upcoming Marathon. Mr. McMahan reported that he successfully passed the Arizona Airport Association of Executives exam for Certified Member.

Mr. Scott Lowe addressed the Board to reaffirm the successful appointment of the Airport Coordinator and thanked the Board for their support in helping to endorse this necessary position within the City. Mr. McMahan's contributions to the improvements and public exposure to the airport will continue to advance the promotion of future development.

7. Comments from Airport Advisory Board Members

Chairman St. John thanked the Board for their nomination.

8. Adjournment

There being no further business to come before the Board, a motion was made by Board Member Schwartz and seconded by Board Member Spencer to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 6:40 p.m.

Steve St. John, Chairman

ATTEST:

Nanci Dixon, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 10th day of December, 2014. I further certify that a quorum was present.

Nanci Dixon, Management Assistant