

**CITY OF BUCKEYE**  
**LIBRARY ADVISORY BOARD MEETING**

**February 23, 2015**

**Minutes**

**Buckeye Public Library Branch**  
**21699 W. Yuma Rd. Suite 116**  
**Buckeye, AZ 85326**  
**6:30 p.m.**

*Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment. [TTD (623) 386-4421]*

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*Members of the Board will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Board in any order.*

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**1. Call to Order/ Pledge of Allegiance/Roll Call**

Chairman Pringle called the meeting to order at 6:35pm

Board Members Present: Chairman John Pringle, Board Members Carol Hodgdon, John Lynch, Charles Maloley, Henry Simmont, Alternate Board Members Lynnette Kwasiborski and Kristen Beeter.

Board Members Absent: Linda Davis and Vice Chair Clara Silva

Absent: Councilman Strauss

City Staff Present: Library Manager, Jana White; Library/Museum Supervisor, Christine Larson

Public Present: Steve Rugh

**2. Board to consider approval of the minutes from the November 24, 2014 Regular Board Meeting and minutes from the January 26, 2015 Board Meeting**

A motion was made by Board Member Lynch and seconded by Board Member Maloley to approve the proposed minutes.

Motion carried unanimously.

**3. Comments from the Public - Members of the audience may comment on any item of interest**

Steve Rugh commented on the Buckeye Air Fair held over the weekend and the great job the Friends of the Library did promoting the library.

**4. Old Business:**

**4a – Library Policy Manual Update**

There are still two sections of the policy manual that are being reviewed. The board is not ready to move forward with the policy manual at this time.

**5. New Business:**

*None*

**6. Staff Report - Staff may present a brief summary of activities, however, there can be no discussion, deliberation or action taken on any information presented.**

Presented by Library Manager, Jana White

- Staff went to Festival Ranch last week and presented to the computer club. There were 34 people in attendance. Our Technology Specialist, Jesse Simms is developing a program to take back to them to do some individual training on some of our online services. It is recognized that it is hard for residents from Festival to get to the library. We need to take the programs to them.
- Helen Heiden, a lifetime supporter of the library passed. In lieu of flowers the family has asked that donations be made to the Friends of the Buckeye Library. (She served as the Friends President for many years.)
- Today Logan Smith, a student from Odyssey came into the Downtown Library. He had done a fundraiser for a school project and had raised \$78.00 that he wanted to donate to the Friends of the Library.
- At Saturday's Dedication and Open House for the new library staff is going to do a potluck/share to have in the back room for staff and all the volunteers. The Board is welcome to join us.
- Core Construction is working with staff and providing most of the items for the Dedication and Open House event.
- Jana took the Board on a tour of the New Library and explained all the stations for the Open House on Saturday. The Board was given the opportunity to volunteer at the event.
- Jana White shared with the board comments made by City Council at last week's Council meeting regarding the Library Celebration.
- Jana recognized the Board for its enthusiasm and their jumping in and taking to heart being an active board member. Their involvement and advocacy makes such a difference when it comes to grants and showing funders that we have the support of the community and the board.

**7. Board Comments** – *Board may present a brief summary of board items. The board may not take legal action on information presented. Board may direct inquiries to staff.*

- Board Chair Pringle:  
The Love Your Downtown Library Celebration, February 14th was super. The feedback from the event was great. Mr. Pringle plans to start attending City Council meetings to work on advocacy and be a library presence.
- Board Vice-Chair Silva:
- Board Member Hodgdon:  
The Downtown Library is very busy, people are really enjoying the new look of the library.
- Board Member Lynch:  
Several members of the Library Advisory Board attended the Marketing and Advocacy Day at the State Library on February 18<sup>th</sup>, hosted by the Arizona State Library Association. Although impressed by many things Mr. Lynch shared thoughts on branding, focusing on one main idea and a survey that showed that 20% of any community uses a library. How do we reach the others? (This sparked a conversation among the board on advocacy and a desire to focus on advocacy more this year.)
- Board Member Maloley:  
Shared the need to reach those on the other side of the mountain...Festival Ranch.
- Board Member Simmont:
- Board Member Davis:
- Alternate Board Member Kwasiborski:
- Alternate Board Member Beeter

**8. Next Meeting Suggested Agenda Items** - *The committee chair and committee members may present a brief summary of items they would like the Library Board to bring forward at future meetings.*

**9. Adjournment**

Motion to adjourn was made by Board Member Maloley and second made by Chairman Pringle.  
Motion approved.

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John Pringle – Chairman

ATTEST:

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Jana White – Library Manager

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board meeting held on February 23, 2015. I further certify that the meeting was duly called and that a quorum was present.