

**CITY OF BUCKEYE
AIRPORT ADVISORY BOARD MEETING
FEBRUARY 11, 2015
MEETING MINUTES**

1. Call to Order/Pledge of Allegiance/Roll Call

Chairman St. John called the meeting to order at 6:00 p.m.

Members Present: Board Member Ted Burton, Board Member Larry Runge, Board Member Jeff Schwartz, Board Member Ken Spencer, Alternate Board Member Jessie Lee (arrived 6:08pm), Chairman Steve St. John.

Members Absent: Board Member Paul Daffinrud, Board Member Stan Goldman, Council Liaison Brian McAchran

City Staff Present: Public Works Director Scott Lowe, Airport Coordinator John McMahon, Management Assistant Nanci Dixon, Administrative Assistant Tiffany Holsome

2. Comments from the Public - Members of the audience may comment on any item of interest.

None.

3. Minutes

Board to approve the minutes of the December 10, 2014 meeting.

A motion was made by Board Member Schwartz and seconded by Board Member Spencer to approve the minutes of the December 10, 2014 Airport Advisory Board meeting. Motion passed.

4. Abandoned Aircraft Auction Results

Airport Coordinator McMahon provided an update of the second abandoned aircraft auction held in January 2015. 16 lots of aircraft and miscellaneous parts were sold, generating \$22,943 which included sales tax, which will be applied to past due rents.

5. Airport Coordinator Report

Mr. McMahon provided a fuel and operations report. The hangar waiting list has eight current applicants. Staff is working with city officials to make Hangar #1 available for covered parking in a community hangar versus a full hangar rental. The shaded parking cost could be \$75 per month might be a more affordable option for those tenants that do not actively fly their aircraft and are currently renting a hangar. Board Member Schwartz confirmed that necessary repairs would include a new brake motor for the hangar door and some additional cleaning. The hangar could hold approximately ten transient aircraft.

A Runway Safety Action Team project was started in October 2014 to rebuild the water drainage culverts that run to the east and west of both taxiways that posed a potential safety hazard for planes that might skid off the runway. It was proposed to install angled grates over the culverts to mitigate any hazards. Project is complete pending final inspection.

Notice was given by Board Member Goldman that he has resigned as Board Member of the Airport Advisory Board.

Mr. McMahon reported that one aircraft utilized the Buckeye Municipal Airport during the Superbowl and reported on landing fees that were charged at various local airports. Staff recommends a study be performed to determine with special event parking fees might be appropriate for future events.

The Board was invited to participate in a volunteer capacity at the 2015 Buckeye Air Fair.

6. Comments from Airport Advisory Board Members

Chairman St. John thanked Air Fair Committee and staff for all of the hard work performed in advance of the Air Fair.

7. Adjournment

There being no further business to come before the Board, a motion was made by Board Member Schwartz and seconded by Board Member Spencer to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 6:22 p.m.

Steve St. John, Chairman

ATTEST:

Nanci Dixon, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 11th day of February, 2015. I further certify that a quorum was present.

Nanci Dixon, Management Assistant