

**CITY OF BUCKEYE**  
**LIBRARY ADVISORY BOARD MEETING**

**April 27, 2015**

**Minutes**

**Buckeye Public Library Branch**  
**21699 W. Yuma Rd. Suite 116**  
**Buckeye, AZ 85326**  
**6:30 p.m.**

*Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment. [TTD (623) 386-4421]*

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*Members of the Board will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Board in any order.*

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**1. Call to Order/ Pledge of Allegiance/Roll Call**

Chairman Pringle called the meeting to order at 6:35pm

Board Members Present: Chairman John Pringle, Carol Hodgdon, John Lynch, Charles Maloley, Linda Davis, and Alternate Board Members Kristen Beeter and Lynnette Kwasiborski.

Board Members Absent: Vice Chair Clara Silva and Henry Simmont

Absent: Councilman Strauss

City Staff Present: Library/Museum Supervisor, Christine Larson; Community Services Director, Cheryl Sedig and Library Assistant II, Janene VanLeeuwen

Public Present: Steve Rugh

**2. Board to consider approval of the minutes from the March 23, 2015 Regular Board Meeting**

A motion was made by Board Member Lynch and seconded by Board Member Davis to approve the proposed minutes.

Motion carried unanimously.

**3. Comments from the Public - Members of the audience may comment on any item of interest**

There were no comments.

**4. Old Business:**

**4a – Buckeye Library Advisory Board By-Laws Update**

Motion was made by Board Member Lynch and seconded by Board Member Maloley to table until completion of update to the City's Boards and Commissions Manual

Motion carried unanimously.

**5. New Business:**

**5a – Entrepreneurship Outreach network, EON**

Chairman Pringle shared information on recent training with ASU and the changes to the program since it was first talked about. Janene VanLeeuwen who will be the point of contact for EON programming at the library presented information on the EON and

YEON programs as well as the Small Business Expo that will be held on June 13th. Ms. VanLeeuwen also shared information on the grant and partnership with ASU for the YEON Camp in July for high school students. The Board was asked to be on the watch for business owners and entrepreneurs, those interested in starting a business or in need of help with their existing business as well as possible mentors. There are many roles for people to be involved. Interest has been shown and a lot of questions are being asked. We see this being a great resource to the residents of the City of Buckeye and the Buckeye Public Library. Advertising materials will be given to the board as soon as they have been approved to assist with promotion of the program. Janene will also have business cards that can be given out to help connect people with her.

Chairman Pringle asked the Board to promote the following up-coming EON, Entrepreneurial Outreach Network programs at the Buckeye Public Library.

First, a June 13<sup>th</sup> Expo to kick off the initial Buckeye Library EON classes. This will be a 4 hour event opened by the Mayor and includes two featured presenters as well as local government and business representatives who can provide support for new and small Buckeye businesses. Details and promotional materials are in the process of being developed.

Second, a 9 week schedule of classes to be presented from 6 to 8 on Thursday nights starting June 18<sup>th</sup>. The program is called Entrepreneurial Outreach Network (EON) which is being presented in coordination with ASU. Details of the classes as well as marketing materials are being developed and will be released in the next few weeks.

Third, ASU will be presenting a two week Youth Entrepreneurial Outreach Network (YEON). The Buckeye Public Library will be hosting the event at the Coyote Branch. More details will follow.

#### **5b – IGA with Maricopa County – LAP funds, Library Assistance Program**

Information was shared with the board on the IGA which will be taken to the City Council for approval on May 5, 2015. The library will receive Library Assistance Program funding to provide library services to Maricopa County Residents that are not residents of the City of Buckeye.

**5c – Proposed Library Budget** – Due to the fact that Library Manager Jana White was not able to attend the meeting, the discussion of the budget will be postponed to next month's meeting.

#### **6. Staff Report** - *Staff may present a brief summary of activities, however, there can be no discussion, deliberation or action taken on any information presented.*

Presented by Library/Museum Supervisor, Christine Larson

- March has been a very busy month with the opening of the new library.
- Museum had a very successful Ice Cream Social in April. Board Member Lynch and his band were there to play and it was a great addition to the event.
- This month the Museum celebrates its 2,000 visitor.
- There have been a lot of staff changes: Janna Brunson is back at the library. We welcome Janene VanLeeuwen and Kristie McCarthy has moved to Community Services at city hall.
- The Friends luncheon was a wonderful event. It was a great time to celebrate the successes of the Friends. We are so grateful for their support and the support of the community.
- A comparison of library statistics for March 2014 and March 2015 were given to the board.
- The monthly report for March will be sent out to the Board tomorrow. It has taken some time to work the bugs out of our reporting spreadsheet and get it to work so that it will give us the information for each library as well as a summary of both.
- The Food for Fines Program at the library will be in June this year rather than July so that it can coincide with All Faith's Food Drive.
- Next month we will have the details of the Summer Reading Program to present to the board.

**7. Board Comments** – *Board may present a brief summary of board items. The board may not take legal action on information presented. Board may direct inquiries to staff.*

- Board Chair Pringle: No comment
- Board Member Hodgdon: The Downtown Library is having trouble finding teen volunteers. If you know of anyone please refer them to the library.
- Board Member Lynch: Put on the next agenda a discussion of Library Advisory Board Meetings during the summer months.
- Board Member Maloley: The next meeting falls on Memorial Day, consider canceling the regular meeting and calling a special meeting the week before.
- Board Member Davis: No Comment
- Alternate Board Member Kwasiborski: A special THANK YOU to all the board members and staff that helped look for her phone when it was taken at the library open house. She complimented staff on their kind and helpful service.
- Alternate Board Member Beeter: No comment

**8. Next Meeting Suggested Agenda Items** - *The committee chair and committee members may present a brief summary of items they would like the Library Board to bring forward at future meetings.*

The next meeting will be held Monday, May 18, 2015

**9. Adjournment**

Motion to adjourn was made by Board Member Lynch and second made by Board Member Maloley  
Motion approved.

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John Pringle – Chairman

ATTEST:

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Christine Larson – Library/Museum Supervisor

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board meeting held on April 27, 2015. I further certify that the meeting was duly called and that a quorum was present.