

**CITY OF BUCKEYE  
AIRPORT ADVISORY BOARD MEETING  
APRIL 8, 2015  
MINUTES**

**1. Call to Order/Pledge of Allegiance/Roll Call**

Chairman St. John called the meeting to order at 6:00 p.m.

**Members Present:** Board Member Paul Daffinrud, Board Member Larry Runge, Board Member Ken Spencer, Alternate Board Member Jessie Lee (arrived 6:16pm), Chairman Steve St. John.

**Members Absent:** Board Member Ted Burton, Board Member Jeff Schwartz, Council Liaison Brian McAchran

**City Staff Present:** Airport Coordinator John McMahon, Management Assistant Nanci Dixon

**2. Comments from the Public - Members of the audience may comment on any item of interest.**

None.

**3. Minutes**

**Board to approve the minutes of the February 11, 2015 meeting.**

A motion was made by Board Member Spencer and seconded by Board Member Runge to approve the minutes of the February 11, 2015 Airport Advisory Board meeting. Motion passed.

**4. New Business**

**4a. Air Fair Subcommittee**

Mr. McMahon reported to the Board that the Buckeye Air Fair had been organized and run by volunteer committee for the past few years. The 2014 Air Fair was managed with a City staff Chairperson. It was determined that it would be more appropriate to select a volunteer Chairperson for future Air Fair committees. A motion was made by Board Member Daffinrud and seconded by Board Member Spencer to form a subcommittee to appoint a volunteer Air Fair Chairperson. Motion passed.

**4b. Hangar Rental Fee Increase**

Mr. McMahon reported on current fees associated with hangar rental. Buckeye Municipal Airport currently offers the lowest hangar rental fees in the greater Phoenix metropolitan area at \$110/month. Goodyear Airport fees are \$153; however they are subsidized by Sky Harbor International Airport in order to encourage general aviation aircraft to utilize outlying facilities. Some services available at the airport are not listed in the current pricing structure. Staff recommended a subcommittee be formed to analyze comparative costs and make recommendation on future fee structure. Board Member Runge confirmed that current fees are well below competitive facilities. Board Member Spencer asked staff to review previous Resolution to determine if a Consumer Price Index provision was included in the rate increase. Alternate Member Lee recommended a graduated fee schedule with associated increased services. A motion was made by Board Member Spencer and seconded by Board Member Runge to create a subcommittee to study a fee increase for Buckeye Municipal Airport and report findings to the Board. Motion passed.

**4c. Hangar Expansion**

Mr. McMahon reported on the current occupancy of airport hangars and potential for expansion. All hangars are currently occupied with eleven paid applicants on the waiting list. Various funding options were discussed. Board Member Daffinrud inquired if there were any municipal bond opportunities. Board Member Spencer inquired if there was any FAA infrastructure funding available and recommended that the Airport Development Board analyze possible funding opportunities and report to the Board.

**5. Airport Coordinator Report**

Mr. McMahon presented a report on airport activity. Fuel sales are on track for the year with the fuel price recently lowered to \$4.48/gallon. There are eleven applicants on the Hangar Waiting list, a number of groups are inquiring on available turn-key facilities at the airport. Hangar #1 currently has four temporary aircraft stored. Staff is investigating options to revamp the fuel farm and bring it back on line and the option to secure a Jet A fueling truck in partnership with the Fire department.

**6. Comments from Airport Advisory Board Members**

Chairman St. John invited Board members to the Boy Scout jamboree to be held at the Airport on April 11.

**7. Adjournment**

There being no further business to come before the Board, a motion was made by Board Member Runge and seconded by Board Member Spencer to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 7:06 p.m.

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**Steve St. John, Chairman**

**ATTEST:**

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**Nanci Dixon, Management Assistant**

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 8th day of April, 2015. I further certify that a quorum was present.

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**Nanci Dixon, Management Assistant**