

**CITY OF BUCKEYE  
AIRPORT ADVISORY BOARD MEETING  
JUNE 17 2015  
MINUTES**

**1. Call to Order/Pledge of Allegiance/Roll Call**

**Members Present:** Board Member Paul Daffinrud, Board Member Larry Runge, Board Member Ted Burton, Board Member Jessie Lee (arrived 6:29pm), Chairman Steve St. John.

**Members Absent:** Board Member Ken Spencer, Board Member Jeff Schwartz, Council Liaison Brian McAchrans

**City Staff Present:** Airport Coordinator John McMahon, Management Assistant Nanci Dixon

**2. Comments from the Public - Members of the audience may comment on any item of interest.**  
None.

**3. Minutes**

**Board to approve the minutes of the April 8, 2015 Airport Advisory Board meeting.**

A motion was made by Board Member Runge and seconded by Board Member Burton to approve the minutes of the April 8, 2015 Airport Advisory Board meeting. Motion passed.

**4. Sub-Committee - Air Fair Chairperson**

Board member Runge addressed the board and advised that he wished to rescind his nomination for 2015 Air Fair Chairperson. A discussion was had regarding the role of Air Fair Chairperson and the dynamics of the 2015 Air Fair. Board member Runge recommended changing the theme of the Air Fair to provide seminars and classes for the aviation community. Board members Daffinrud and Burton expressed a desire to keep the Air Fair as it has been; a community event for residents. A motion was made by Board member Runge and seconded by Board member Daffinrud to hold a work shop session, inviting members from the previous Air Fair committee to discuss the future of the Air Fair and possible select an Air Fair Chairman. Motion passed.

**5. Sub-Committee - Hangar Rental Fee Increase**

Chairman St. John reported that a subcommittee group analyzed current hangar rental fees and potential rate increases. Chairman St. John confirmed that the previous rate increase adopted by Council did not include a CPI rate increase. It was concluded there would be no request for a rate increase at this time and further analysis should be done to determine future rate increases.

**6. Hangar Expansion**

Mr. McMahon reported that the Airport Development group analyzed options for potential hangar expansion. There are currently three slabs available for hangar expansion. Current estimated costs are \$50,000 per unit or \$500,000 and there is currently no funding available for expansion. The new hangars will provide for power, lighting and a power entry door. A request was made for CIP funds for the 2015-16 budget. Board member Runge confirmed that staff had inquired costs associated with building kits; the estimated costs were similar to a new build.

**7. Airport Coordinator Report**

Mr. McMahon reported current temperatures are having an effect on aircraft arriving at the Airport; however steady traffic continues. Fuel sales are equivalent to previous year; with approximately 2500 gallons sold per month. Aviation operations have increased over previous year. There are nine applicants on the hangar waiting list. The infield grading project has been completed. The Environmental Assessment is in the final comment period.

**8. Summer Hiatus for Airport Advisory Board**

A motion was made by Board member Daffinrud and seconded by Board member Runge to establish a summer hiatus and reconvene the Airport Advisory Board meeting on September 9, 2015. Motion passed.

**9. Comments from Airport Advisory Board Members**

None.

**10. Adjournment**

There being no further business to come before the Board, a motion was made by Board Member Burton and seconded by Board Member Runge to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 6:46 p.m.

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**Steve St. John, Chairman**

**ATTEST:**

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**Nanci Dixon, Management Assistant**

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 17th day of June, 2015. I further certify that a quorum was present.

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**Nanci Dixon, Management Assistant**