



**CITY OF BUCKEYE  
REGULAR COUNCIL MEETING  
NOVEMBER 17, 2015  
MINUTES**

**City Council Chambers  
530 E. Monroe Ave.  
Buckeye, AZ 85326  
6:00 p.m.**

**1. Call to Order/Invocation/Pledge of Allegiance/Roll Call**

Vice Mayor Orsborn called the meeting to order at 6:00 p.m. John Morningstar of Outreach Ministries led the invocation.

Members Present: Councilmember Garza, Councilmember Strauss, Councilmember Hess, Councilmember McAchran, Councilmember Heustis and Vice Mayor Orsborn.

Members Absent: Mayor Meck.

Departments Present: City Manager Stephen Cleveland, City Attorney Scott Ruby, Deputy City Clerk Summer Stewart, Assistant to Council Christine Grundy, Police Chief Larry Hall, Fire Chief Bob Costello, Finance Director Larry Price, Public Works Director Scott Lowe, Development Services Director George Flores, City Engineer Scott Zipprich, Human Resources Director Nancy Love, Community Services Director Cheryl Sedig, Water Resources Director Dave Nigh, Economic Development Director Len Becker, Information Technology Director Greg Platacz, and Government Relations Manager George Diaz.

**2A. Comments from the Public**

Penny Pew, District Director with Congressman Gosar's Office, provided a congressional update.

**2B. Awards/Presentations/Proclamations**

Jim Zwerg was recognized for his dedicated service as a member on the Planning and Zoning Commission.

**3. Minutes**

A motion was made by Councilmember Hess and seconded by Councilmember Strauss to approve the minutes of the October 6, 2015 Council Workshop, October 6, 2015 Regular Council Meeting, October 20, 2015 Council Workshop and October 20, 2015 Regular Council Meeting. Motion passed unanimously.

**4. Expenditures**

A motion was made by Councilmember Hess and seconded by Councilmember Strauss to ratify the payment of the accounts payable expenditures made. Copies of invoices are available at City Hall. Motion passed unanimously.

## CONSENT AGENDA ITEMS

Approval of items on the Consent Agenda - All items with an (\*) are considered to be routine matters. A motion was made by Councilmember Heustis and seconded by Councilmember Hess to approve Consent Items \*5A., \*5B., \*5C., \*5D., \*5E., \*5F., \*5G., \*5H., \*5I., \*5J., and \*5K. Motion passed unanimously.

### **\*5. New Business**

#### **\*5A. Approval of Economic Development Catalyst Program Funding Requests for Fiscal Year 2015-2016**

**Staff Liaison: Len Becker, Economic Development Director**  
**District No. All**

Council approved funding for the City of Buckeye Economic Development Catalyst Program in the total amount not to exceed \$108,385 for Fiscal Year 2015-2016.

#### **\*5B. Amendment No. 2 for a Professional Services Agreement between the City of Buckeye and Layer 8, LLC for Services related to Technological Expertise**

**Staff Liaison: Greg Platacz, Information Technology Director**  
**Chris Williams, Construction and Contracting Manager**  
**District No. All**

Council approved Amendment No. 2 extending the term of the Professional Services Agreement between the City of Buckeye and Layer 8, LLC., to include on-call support services, network infrastructure support, services for Enterprise Resource Planning System (ERP), and network and telecommunications expertise.

#### **\*5C. Approval of a Shopping Center Retail Shop Lease between the City of Buckeye and 4G'S, LLC for Certain Premises located at the Sundance Crossings Center**

**Staff Liaison: Scott Lowe, Public Works Director**  
**District No. 3**

Council approved a Shopping Center Retail Shop Lease between the City of Buckeye and 4G'S, LLC for certain premises located at the Sundance Crossings Center.

#### **\*5D. Authorize and Direct the City Manager or Designee to Approve Expenditures to Brown & Associates for Plan Review and Inspection Services in a Total Amount not to Exceed \$200,000 for Fiscal Year 2015-2016**

**Staff Liaison: George Flores, Development Services Director**  
**District No. All**

Council authorized and directed the City Manager or designee to approve expenditures to Brown & Associates for plan review and inspection services in a total amount not to exceed \$200,000 for Fiscal Year 2015-2016.

#### **\*5E. Resolution No. 95-15 Adopting the Maricopa County Multi-Jurisdictional Hazard Mitigation Plan (2015) in an Effort to Reduce the Impact of Natural and Human-Caused Disasters**

**Staff Liaison: Bob Costello, Fire Chief**  
**District No. All**

Council adopted Resolution No. 95-15 adopting the Maricopa County Multi-Jurisdictional Hazard Mitigation Plan (2015) in an effort to reduce the impact of natural and human-caused disasters.

- \*5F. Resolution No. 90-15 Ratifying the Submission of a Grant Proposal to the Tohono O’Odham Nation for Proposition 202 Funding relating to the Public Safety Priority Area Established by the Nation and Authorizing the Acceptance of any Resulting Grant  
Staff Liaison: Larry Hall, Chief of Police  
District No. All**

Council adopted Resolution No. 90-15 ratifying the submission of a grant proposal to the Tohono O’Odham Nation for Proposition 202 funding relating to the public safety priority area established by the Nation and authorizing the acceptance of any resulting grant.

- \*5G. Resolution No. 98-15 Ratifying the Submission of a Grant Application to the Arizona Department of Homeland Security relating to Support the Purchase of Specialized Equipment to Increase the Operational Capability of the Terrorism Liaison Officers Team to Enhance the City’s Response to Man-Made and Natural Disasters; Accepting the Grant Award; Authorizing the Police Department Chief to Execute and Deliver the Subrecipient Agreement on Behalf of the City  
Staff Liaison: Larry Hall, Chief of Police  
District No. All**

Council adopted Resolution No. 98-15 ratifying the submission of a grant application to the Arizona Department of Homeland Security relating to support the purchase of specialized equipment to increase the operational capability of the Terrorism Liaison Officers Team to enhance the City’s response to man-made and natural disasters; accepting the grant award; authorizing the Police Department Chief to execute and deliver the Subrecipient Agreement on behalf of the City.

- \*5H. Resolution No. 99-15 Ratifying the Submission of a Grant Application to the Arizona Department of Homeland Security relating to Support the Purchase of Specialized Equipment to Increase the Operational Capability of the Special Weapons and Tactics (SWAT) Team to Enhance the City’s Response to Man-Made and Natural Disasters; Accepting the Grant Award; Authorizing the Police Department Chief to Execute and Deliver the Subrecipient Agreement on Behalf of the City  
Staff Liaison: Larry Hall, Chief of Police  
District No. All**

Council adopted Resolution No. 99-15 ratifying the submission of a grant application to the Arizona Department of Homeland Security relating to support the purchase of specialized equipment to increase the operational capability of the Special Weapons and Tactics (SWAT) Team to enhance the City’s response to man-made and natural disasters; accepting the grant award; authorizing the Police Department Chief to execute and deliver the Subrecipient Agreement on behalf of the City.

- \*5I. Reallocate Previously Granted Non-Profit Funding (October 6, 2015) to the Buckeye Police Foundation in the Amount of \$7,000 to All Faith Community Services for the Bike Bot Program for Purposes of Educating the Community About Crime Prevention and General Safety  
Staff Liaison: Robert Sanders, Assistant Chief of Police  
District No. All**

Council authorized the reallocation of previously granted non-profit funding (October 6, 2015) to the Buckeye Police Foundation in the amount of \$7,000 to All Faith Community Services for the Bike Bot Program for purposes of educating the community about crime prevention and general safety.

**\*5J. Boards and Commissions Resignation and Appointment**  
**Staff Liaison: Lucinda Aja, City Clerk**  
**District No. All**

Council approved the following changes to Boards and Commissions:

- Accept the resignation of Jim Zwerg (At-Large) as a Regular Member on the Planning and Zoning Commission;
- Appoint Thomas Marcinko (At-Large) as a Regular Member on the Planning and Zoning Commission, filling the unexpired term of Jim Zwerg, with a term expiration date of December, 2016.

**\*5K. Acknowledgement of the Economic Development and Public Infrastructure Reimbursement Agreements Status Report as Required by Arizona Revised Statutes 9-500.11**  
**Staff Liaison: Larry Price, Finance Director**  
**District No. All**

Council acknowledged the Economic Development and Public Infrastructure Reimbursement Agreements Status Report as required by Arizona Revised Statutes 9-500.11.

**6. Continued / Tabled Items – None.**

**7. Public Hearings / Non-Consent - New Business**

**7A. Public Hearing and Action Resolution No. 97-15 Establishing New or Increased Water Rates and Charges; Establishing an Effective Date; Repealing Conflicting Resolutions**  
**Staff Liaison: Dave Nigh, Water Resources Director**  
**District No. All**

Vice Mayor Orsborn opened a public hearing at 6:13 p.m. to hear citizen input regarding Resolution No. 97-15 establishing new or increased water rates and charges; establishing an effective date; and repealing conflicting resolutions. Mr. Nigh provided an overview of the request to establish new or increased water rates and charges. If approved, notices will be provided to all customers detailing the changes. There being no further comment, Vice Mayor Orsborn closed the public hearing at 6:17 p.m. A motion was made by Councilmember Heustis and seconded by Councilmember Hess to adopt Resolution No. 97-15 establishing new or increased water rates and charges; establishing an effective date; and repealing conflicting resolutions. Motion passed unanimously.

**7B. Action Addition of a Full Time Senior Accountant Position in the Finance Department for the Fiscal Year 2015-2016 Budget**  
**Staff Liaison: Larry Price, Finance Director**  
**District No. All**

Mr. Price provided information related to the request for authorization of an additional senior accountant position. The finance department currently has eight positions; auditors have suggested a new accountant position be added due to updated and increased legislation requirements. The department has an increased work load with dual billing systems and the implementation of Enterprise Resource Planning (ERP). The definition of a qualified opinion was provided; with insufficient staff, the City may receive a qualified opinion on the annual financial report, which can be considered as a red flag with regard to bonds, loans and grant applications. Mr. Nigh stated the billing systems are anticipated to consolidate in July of 2017. Mr. Price clarified that ERP does not alleviate work time spent by finance staff, but stated the ERP system provides for more readily available information. If approved, the Senior Accountant position is anticipated to be filled in early 2016. A motion was made by Councilmember McAchran and seconded by Councilmember Heustis to approve the addition of one full-time Senior Accountant position in the Finance Department for the Fiscal Year 2015-2016 Budget. Motion passed unanimously.

**8. City Manager’s Report and Government Relations**

See attached City Manager’s Report.

**9. Comments from the Mayor and Council**

Councilmember Garza: stated this season’s events have been very successful and residents have expressed their gratitude; the Community Services Department was thanked.

Councilmember Strauss: discussed the successful groundbreaking ceremony held for the Public Safety Building in Sun City Festival and is excited about all of the growth in the community.

Councilmember Hess: requested donations for Turkeyfest; thanked the Human Resources Department for hard work related to the compensation and classification effort and Special Census.

Councilmember McAchran: stated Community Services did a fantastic job with the Veterans Day Parade.

Councilmember Heustis: thanked Jim Zwerg for his membership on the Planning and Zoning Commission; stated All Faith Community Services is collecting funds for Turkeyfest.

Vice Mayor Orsborn: thanked the Police Department for their hard work, resulting in a decrease in crime.

Mayor Meck: absent.

**10. Adjournment**

A motion was made by Councilmember Hess and seconded by Councilmember Heustis to adjourn the meeting at 6:47 p.m. Motion passed unanimously.

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Jackie A. Meck, Mayor

ATTEST:

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Lucinda J. Aja, City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the Regular Council Meeting held on the 17<sup>th</sup> day of November, 2015. I further certify that a quorum was present.

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Lucinda J. Aja, City Clerk