

CITY OF BUCKEYE
LIBRARY ADVISORY BOARD MEETING

November 23, 2015

Minutes

Buckeye Public Library Branch
21699 W. Yuma Rd. Suite 116
Buckeye, AZ 85326
6:30 p.m.

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment. [TTD (623) 386-4421]

Members of the Board will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Board in any order.

1. Call to Order/ Pledge of Allegiance/Roll Call

Chairman Pringle called the meeting to order at 6:32pm

Board Members Present: Chairman John Pringle, Vice Chair Clara Silva, Board Members Charles Maloley, Linda Davis, Carol Hodgdon and Alternate Board Member Lynnette Kwasiborski.

Board Members Absent: Henry Simmont, and Alternate Board Member Kristen Beeter.

Absent: Councilman Strauss

City Staff Present: Library Manager, Jana White; Library/Museum Supervisor, Christine Larson; Library Technology Specialist, Jesse Simms

Public Present: Steve Rugh

2. Board to consider approval of the minutes from the October 26, 2015 Regular Board Meeting

A motion was made by Vice Chair Silva and seconded by Board Member Hodgdon to approve the proposed minutes including corrections.

Motion carried unanimously.

3. Comments from the Public - Members of the audience may comment on any item of interest

There were no public comments

4. Old Business: No pending items.

5. New Business:

5a – Presentation on Library Website and Resources by Jesse Simms, Library Technology Specialist.

Jesse Simms, Library Technology Specialist, shared a presentation with the board that highlighted the many online resources the Buckeye Public Library System offers to customers. Jesse covered eBooks, digital magazines, downloadable music, Universal Class, Rocket Languages, the multitude of databases including Learning Express, Britannica, Reference USA, Chilton and many others. Jesse showed the Board where to find the various resources and explained the history behind how each product works, the cost associated with them, what it takes to access them and what the service could do for the individual. The purpose of the presentation was to help the

Board become more familiar with the resources offered by the library making it easier for them to share with the public. There was also discussion on implementing outreach with the information to outlying areas of Buckeye.

5b – Monthly Library Division Report

The monthly report was shared with the Board along with their meeting packet materials. There were no questions regarding the report. Library Manager, Jana White shared with the Board that she will continue to share staff trainings as part of the monthly highlights as it is very important to management that staff get the training opportunities they need, many of which are offered free of charge from the State Library. The Board expressed their appreciation of the report, getting it ahead of time and the overview that it gives the Board of the successes within the library division.

5c – Possible Cancellation of December Library Advisory Board Meeting

A motion was made by Board Member Maloley and seconded by Vice Chair Silva to cancel the December Library Advisory Board Meeting.

Motion carried unanimously.

5d – Report on AzLA Conference

Information was shared on the 2015 AzLA Conference which was attended by Jana White, Christine Larson, Tamara Reed and Stacey Stoll. The conference is for all libraries of any type. Staff was able to attend many great sessions and bring back a lot to our library. As President of MCLC (Maricopa County Library Council), Jana White, Library Manager was invited to attend the County Librarian's meeting at the conference and present on MCLC and what they do. It was a great opportunity for Buckeye to be at the table and to partake of the networking among colleagues.

6. Staff Report - *Staff may present a brief summary of activities, however, there can be no discussion, deliberation or action taken on any information presented.*

Presented by Library Manager, Jana White

- Each year MCLC (Maricopa County Library Council) sponsors a library citizen advocate for legislative day in Washington, D.C. It is a great opportunity to be part of the process. The person selected would travel with Arizona State Library staff to attend meetings set up with legislators to advocate key points regarding Libraries in Arizona. If any members are interested in applying it would be a great opportunity. Jana will get information out to the board as soon as it is made available through MCLC.
- Everyone is invited to attend the December 1, 2015 Council meeting. Henry Simmont will be recognized for his service on the Library Advisory Board as he is resigning. Alternate Board Member Kwasiowski will be appointed as a Regular Board Member, Board Members Hodgdon and Davis will be reappointed to serve another term on the Library Advisory Board. Councilman Strauss would welcome input on the Board vacancies of which currently three people have expressed an interest in serving.
- The Buckeye Public Library was one of ten libraries in the state selected for a Coding Club for Teens. The programming opportunity is awarded through the State Library.
- Dates to Remember:
 - Social Media 101 – December 3rd, 6 – 8 pm to be held at the Coyote Branch
 - Santa @ the Downtown Library – December 15th, 5pm
 - Santa @ the Coyote Branch – December 16th, 5pm
- The Census is finished and we should have access to the programming room at Coyote again next Monday.
- Library Supervisor, Christine Larson reported on the Museum. The library has been working on a way to connect the museum visits with the Arizona State Standards that schools are required to utilize in their classrooms. With the help of staff member Janene VanLeeuwen, a former teacher, the museum/library is in the process of developing a study guide, which includes: a pre-activity that can be used by the schools before a visit to the museum, the students actual tour of the museum and then they are sent back to the school with a post activity related to the Museum that aligns with the standards. There were 60 students that toured the museum. We were able to offer them a focus driven experience that spoke to the

standards that teachers were teaching. It was an amazing opportunity. The teachers expressed their appreciation and are now going to make the trip to the museum an annual experience for all 4th grade students. Outreach will continue to happen as we connect with other school districts in our area.

7. Board Comments – *Board may present a brief summary of board items. The board may not take legal action on information presented. Board may direct inquiries to staff.*

- Board Chair Pringle: John will be updating his Library Board business cards to include his personal phone number. If any of the board wants to update theirs, please let him know. The Museum held its Oral History event which was very nice. Board Member Davis was very involved with collecting the histories. Three of the Library Board Members attended the event. Staff member Krista Cornish did a wonderful job with her Volunteer Orientation which three Board members attended. Chairman Pringle encouraged the Board to try a new library resource.
- Board Vice-Chair Silva: Enjoyed Jesse’s presentation, it was very helpful. She will definitely be using the magazines and checking out eBooks.
- Board Member Hodgdon: It is great to see Jesse working with the customers, talking in a tech language they can understand. He does a very good job. Also a reminder to recognize those that have given service on the Library Board. (Jim Grosbach, Pat Pfifer, Henry Simmont and Alice Charman)
- Board Member Lynch:
- Board Member Maloley:
- Board Member Simmont:
- Board Member Davis: Ditto on Jesse’s presentation and staff is doing an awesome job.
- Alternate Board Member Kwasiborski: Super excited about the opportunity to serve on the Board. Staff is doing amazing things. Pleased to see so much happening.
- Alternate Board Member Beeter

8. Next Meeting Suggested Agenda Items - *The committee chair and committee members may present a brief summary of items they would like the Library Board to bring forward at future meetings.*

9. Adjournment

Motion to adjourn was made by Board Member Maloley and second made by Board Member Hodgdon.

Motion carried unanimously.

John Pringle – Chairman

ATTEST:

Jana White – Library Manager

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board meeting held on November 26, 2015. I further certify that the meeting was duly called and that a quorum was present.