

CITY OF BUCKEYE
LIBRARY ADVISORY BOARD MEETING

January 25, 2016

Minutes

Buckeye Public Library Branch
21699 W. Yuma Rd. Suite 116
Buckeye, AZ 85326
6:30 p.m.

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment. [TTD (623) 386-4421]

Members of the Board will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Board in any order.

1. Call to Order/ Pledge of Allegiance/Roll Call

Chairman Pringle called the meeting to order at 6:33pm

Board Members Present: Chairman John Pringle, Vice Chair Clara Silva, Board Members Charles Maloley, Linda Davis, Carol Hodgdon, John Lynch, Lynnette Kwasiborski and Alternate Board Member Kristen Beeter

Absent: Councilman Strauss

City Staff Present: Library Manager, Jana White; Library/Museum Supervisor, Christine Larson

Public Present: Tom Osborn

2. Board to consider approval of the minutes from the November 23, 2015 Regular Board Meeting

A motion was made by Board Member Hodgdon and seconded by Board Member Lynch to approve the proposed minutes including corrections.

Motion carried unanimously.

3. Comments from the Public - Members of the audience may comment on any item of interest

There were no public comments

4. Old Business: Library Policy Update

The Library Policy has been reviewed by the City Attorney's Office and their suggested changes have been made. It is currently being formatted to align with the Community Service Department manual and will then be reviewed by Community Services Director Cheryl Sedig. The Policy will then come to the Library Advisory Board for review and approval at the next meeting.

5. New Business:

5a – Presentation by Wendi MacLeod, Dragonfly Designz, on ASU SparXX20 Program

Wendi, describing herself as a Chocolatier, shared her business and her experience with EON and the SparXX20 program. Wendi went through the first series of EON workshops. She was recommended and sponsored to attend the SparXX20 program which is an eight week series of classes for women entrepreneurs. She shared that her experience with both EON and SparXX20 has helped her tremendously with negotiations and growing her business. Wendi highly recommends the program to other women entrepreneurs and encourages them to apply. She

expressed her gratitude for being given the opportunity to attend the library's EON program as well as the opportunity to attend the SparXX20 program.

5b – Election of Library Advisory Board Chair and Vice Chair

Board Member Maleley nominated Chairman John Pringle to continue to serve as Library Advisory Board Chairman. Linda Davis seconded the nomination. The Board unanimously approved John Pringle as Library Advisory Board Chairman for 2016.

Chairman John Pringle nominated Lynnette Kwasiborski to serve as Vice Chairman. The nomination was seconded by Board Member Lynch. The Board unanimously approved Lynnette Kwasiborski as Vice Chairman of the Library Advisory Board Vice Chairman for 2016.

Outgoing Vice Chair, Clara Silva, was thanked for her dedication and service to the Library Advisory Board.

5c – MCLC 2016 Citizen Advocate

Library Manager, Jana White, explained the May 2nd & 3rd 2016 Advocacy Day and the importance of this opportunity. Maricopa County Library Council is offering a \$1,500 scholarship to send a Citizen Advocate to Washington D.C. along with the State Library to participate in Advocacy Day and advocate for libraries and issues that could have an impact on Arizona and our libraries. Applications are due February 19, 2016. Only one person is selected. If anyone is interested in applying they are encouraged to do so.

5d – Monthly Library Division Report

- All the new employees have successfully completed their probationary period and are doing an amazing job.
- Therapy Paws is a new program that is starting in February. It is an opportunity for children to read to trained therapy dogs who are there to listen without judgment.
- Staff continues to take advantage of free training through the State Library. Many are working toward their Library Practitioner's Certification.

6. Staff Report - *Staff may present a brief summary of activities, however, there can be no discussion, deliberation or action taken on any information presented.*

Presented by Library Manager, Jana White

- On Friday, January 29th, the Friends of the Library will be hosting the Buckeye Days Dinner. We could not do all that we do without the Friends. During the past year they have put over \$65,000 into the library system for renovations and Summer Reading performers. We need to do all we can to support the Friends.
- On Saturday, January 30th, the Buckeye Valley Historical Society will be holding its first Chuck Wagon Cookout in Town Park following the Buckeye Days Parade. This will be the first fundraising effort for the Museum Façade Project. The purpose is to bring awareness to the Historical Society, the Museum, and the project.
- Things are coming together for the one year celebration on February 27th. Staff is working hard on telling our story. This is the one opportunity we have to assure the public we have been good stewards of their tax dollars. The Friends will be holding their annual Book Sale during the event.
- The Downtown Construction Project plans are moving along. Most likely the library will be closed to the public during construction the last week in February.
- Our YEON students who currently serve on the Buckeye Teen Council presented to Council on why they would like to go to Washington D.C. to represent Buckeye. Three of our students were selected to be part of this advocacy opportunity.

7. Board Comments – *Board may present a brief summary of board items. The board may not take legal action on information presented. Board may direct inquiries to staff.*

- Board Chair Pringle: Recognized Library Manager, Jana White for going out of her way to advocate and find alternate funding sources. Encouraged the board to be involved with Facebook to build advocacy opportunities.
- Board Vice-Chair Silva: Complimented the Buckeye Public Library on its Facebook page. It is a great way to see what is going on at the Library.

- Board Member Hodgdon: No Comments
- Board Member Lynch: No Comments
- Board Member Maloley: Reported that he has a meeting set up with the Library Technology Specialist, Jesse Simms and Festival Foothills Elementary School's IT person to learn the resources available at the library and discuss getting services over the mountain to Festival.
- Board Member Davis: Reminded everyone to attend the Friends of the Library Buckeye Days Dinner on Friday, January 29th as well as the Buckeye Valley Historical Society's Chuck Wagon Cookout on Saturday, January 30th.
- Alternate Board Member Kwasiborski: Thanked Board Member Silva again for her service as Vice Chair, Chairman Pringle for his nomination, and the Board for their confidence in her ability to serve. An advance thank you was also given to Board Member Lynch, also known as Banjo Jack, for playing at the Buckeye Days Dinner.
- Alternate Board Member Beeter: No Comments

8. Next Meeting Suggested Agenda Items - *The committee chair and committee members may present a brief summary of items they would like the Library Board to bring forward at future meetings.*

9. Adjournment

Motion to adjourn was made by Board Member Maloley and second made by Board Member Lynch.

Motion carried unanimously.

John Pringle – Chairman

ATTEST:

Jana White – Library Manager

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board meeting held January 25, 2016. I further certify that the meeting was duly called and that a quorum was present.