

**CITY OF BUCKEYE**  
**LIBRARY ADVISORY BOARD MEETING**

**February 22, 2016**

**Minutes**

**Buckeye Public Library Branch**  
**21699 W. Yuma Rd. Suite 116**  
**Buckeye, AZ 85326**  
**6:30 p.m.**

*Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment. [TTD (623) 386-4421]*

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*Members of the Board will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Board in any order.*

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**1. Call to Order/ Pledge of Allegiance/Roll Call**

Chairman Pringle called the meeting to order at 6:35pm

Board Members Present: Chairman John Pringle, Vice Chair Lynnette Kwasiborski, Board Members Charles Maloley, Linda Davis, Carol Hodgdon, John Lynch, and Alternate Board Member Kristen Beeter and Thomas Osborne

Absent: Board Member Clara Silva and Councilman Ray Strauss

City Staff Present: Library Manager, Jana White; Library/Museum Supervisor, Christine Larson

**2. Board to consider approval of the minutes from the January 25, 2016 Regular Board Meeting**

A motion was made by Board Member Lynch and seconded by Board Member Hodgdon to approve the proposed minutes.

Motion carried unanimously.

**3. Comments from the Public - Members of the audience may comment on any item of interest**

There were no public comments

**4. Welcome New Alternate Board Member Thomas Osborne**

Chairman Pringle officially welcomed the new Alternate Library Advisory Board Member, Thomas Osborne who was officially sworn in before the meeting by Lucinda Aja from the City Clerk's Office.

**5. New Business:**

**5a – Library Policy**

The Advisory Board reviewed changes made after the policy was sent to the Board as well as minor corrections that still need to be made. Board Member Maloley made a motion to approve the Buckeye Public Library Policy Manual to include the proposed changes. Board Member Hodgdon seconded the motion.

Motion carried unanimously.

**6. Staff Report - Staff may present a brief summary of activities, however, there can be no discussion, deliberation or action taken on any information presented.**

Presented by Library Manager, Jana White

- Staff continues to be supported by management to attending training opportunities.

- After March we will have a true comparison of annual numbers since the Coyote Branch Library will have been open for a year.
- The Friend's BBQ Dinner went very well. Net proceeds: \$1,850.18
- The Historical Society's first BBQ fundraiser after the Buckeye Days Parade was a huge success. The FFA alumni helped serve, Jim Hem played guitar and sang, 332 hamburgers were cooked and 275 people toured the museum that day.
- Jana White also welcomed Thomas Osborne to the board.
- EON is going well.
- As Part of the One Book Arizona, the Author of *Buckaroo Buckeye* is coming to the Coyote Library during storytime, April 26<sup>th</sup>.
- Staff member Jeff Monteilh has resigned. The position has posted as of today. The deadline to apply is March 2<sup>nd</sup>. The Library hopes to have a new person on board by the first week in April.
- The Downtown construction project is moving along. We hope to have the dedication of the room in April.
- Last week there was an extensive water leak in the ceiling of the program room at Coyote. Repairs are being made and should be finished in the morning.
- The Coyote 1 year Celebration is Saturday, January 27<sup>th</sup>. We invite the Board to attend. The library will be open to the public from 9am-4pm.
- The Friends of the Library will be holding their big used book sale on Saturday.
- The Downtown Library is closed January 22<sup>nd</sup>-28<sup>th</sup> for construction and will re-open on January 29<sup>th</sup>.
- This morning the library staff held their staff meeting at Skyline Regional Park. Robert Wisener gave a talk on the park, how it came to be, what it took to make it happen, and future plans. Staff was able to learn more about the park and experience the trails.

**7. Board Comments** – *Board may present a brief summary of board items. The board may not take legal action on information presented. Board may direct inquiries to staff.*

- Board Chair Pringle: Encouraged the board if they have their own face book page to like the library page. Board Member Kwasiborski has offered to help any one that needs help. Chairman Pringle shared that he receives the District Dispatch which has a lot of ideas on Library Advocacy. Board Member Kwasiborski and Chairman Pringle had the opportunity to meet with Arizona State Legislator, Steve Gallardo and discussed all the County provides for the library. He was very interested in what our EON program is doing and the plans to offer it in Spanish. Reminder to support the Friends Book Sale Saturday and the Members Only Pre-Sale on Friday.
- Vice Chair Kwasiborski: Reminder to like the Library and Museum Facebook pages to show support.
- Board Member Silva:
- Board Member Hodgdon: Great job to the Board for all that is being done and the staff for the great progress of the library. There have been so many good changes.
- Board Member Lynch: Would like to remind the Board to be thinking during the last few remaining months of the fiscal year and looking ahead for ideas for the Board or the Library for the coming new fiscal year.
- Board Member Maloley: Reported that he and the Festival Foothills Elementary School's IT person met with Janene Van Leeuwen to learn the resources available at the library and discuss getting services over the mountain to Festival. Next school year they will set up training for the teachers on how to access the resources and they will get library cards for students who don't already have them.
- Board Member Davis:
- Alternate Board Member Beeter: Offered her help setting up on Saturday for the event.
- Alternate Thomas Osborne:

**8. Next Meeting Suggested Agenda Items** - *The committee chair and committee members may present a brief summary of items they would like the Library Board to bring forward at future meetings.*

**9. Adjournment**

Motion to adjourn was made by Board Member Maloley and second made by Board Member Davis

Motion carried unanimously.

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John Pringle – Chairman

ATTEST:

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Jana White – Library Manager

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board meeting held February 22, 2016. I further certify that the meeting was duly called and that a quorum was present.