



**CITY OF BUCKEYE  
REGULAR COUNCIL MEETING  
MARCH 1, 2016  
MINUTES**

**City Council Chambers  
530 E. Monroe Ave.  
Buckeye, AZ 85326  
6:00 p.m.**

**1. Call to Order/Invocation/Pledge of Allegiance/Roll Call**

Mayor Meck called the meeting to order at 6:02 p.m. Todd Hall of The Church of Jesus Christ of Latter-Day Saints led the invocation. Vice Mayor Hess led the Pledge of Allegiance.

Members Present: Councilmember Garza, Councilmember Orsborn, Councilmember McAchran (via telephone), Councilmember Heustis, and Vice Mayor Hess and Mayor Meck.

Members Absent: Councilmember Strauss.

Departments Present: City Manager Stephen Cleveland, Assistant City Manager Roger Klingler, City Attorney Scott Ruby, Deputy City Clerk Summer Stewart, Assistant to Council Carol Conley, Police Chief Larry Hall, Fire Chief Bob Costello, Finance Director Larry Price, Public Works Director Scott Lowe, Development Services Director George Flores, Human Resources Director Nancy Love, Information Technology Director Greg Platacz, Community Services Director Cheryl Sedig, Planning Manager Terri Hogan, Library Manager Jana White, and Construction and Contracting Manager Chris Williams.

**2A. Comments from the Public** – None.

**2B. Awards/Presentations/Proclamations** – None.

**3. Minutes**

A motion was made by Councilmember Orsborn and seconded by Vice Mayor Hess to approve the minutes of the February 2, 2016 Council Executive Session and the February 2, 2016 Regular Council Meeting. Motion passed unanimously.

**4. Expenditures**

A motion was made by Councilmember Orsborn and seconded by Vice Mayor Hess to ratify the payment of the accounts payable expenditures made. Copies of invoices are available at City Hall. Motion passed unanimously.

**CONSENT AGENDA ITEMS**

**Approval of items on the Consent Agenda - All items with an (\*) are considered to be routine matters. Councilmember Heustis requested Item \*5A. be pulled for discussion. A motion was made by Vice Mayor Hess and seconded by Councilmember Orsborn to approve Consent Items \*5B., \*5C., \*5D., \*5E., \*5F., \*5G., \*5H., \*5I., \*5J., \*5K., and \*5L. Motion passed unanimously.**

**\*5. New Business**

**\*5A. Resolution No. 01-16 Amending the City of Buckeye Personnel Rules and Policies Manual, Repealing Addendum A, Alcohol and Substance Abuse Education, Awareness, Treatment and Prevention Program to be Replaced in its Entirety**

**Staff Liaison: Jean Poe, Risk and Safety Manager**

**District No. All**

Councilmember Heustis requested this item be pulled for discussion and asked for clarification regarding drug testing for all newly hired employees. Ms. Poe stated a ruling from the United States Court of Appeals no longer permits pre-employment drug and alcohol screening for *all* new hires in the public sector. Pre-employment drug and alcohol screening now only applies to newly hired Police Officers, Firefighters, new hires required to have a Commercial Driver's License, and employees working with youth and senior citizens. A motion was made by Councilmember Heustis and seconded by Councilmember Orsborn to adopt Resolution No. 01-16 amending the City of Buckeye Personnel Rules and Policies Manual, Repealing Addendum A, Alcohol and Substance Abuse Education, Awareness, Treatment and Prevention Program to be replaced in its entirety. Motion passed unanimously.

**\*5B. Resolution No. 02-16 Amending the City of Buckeye Personnel Rules and Policies Manual, Chapter 12, Safety and Security, by Establishing a New Section 1310 Fleet Safety Policy relating to the Safe Operation of Vehicles While Conducting City Business**

**Staff Liaison: Jean Poe, Risk and Safety Manager**

**District No. All**

Council adopted Resolution No. 02-16 amending the City of Buckeye Personnel Rules and Policies Manual, Chapter 12, Safety and Security, by establishing a new Section 1310 Fleet Safety Policy relating to the safe operation of vehicles while conducting city business.

**\*5C. Resolution No. 08-16 Ratifying the Submission of a Grant Application to the Arizona Department of Homeland Security relating to Surveillance and Response Capabilities of SWAT Teams; Authorizing the City Manager and Police Department Chief to Execute and Deliver all Documents on Behalf of the City**

**Staff Liaison: Larry Hall, Police Chief**

**District No. All**

Council adopted Resolution No. 08-16 ratifying the submission of a grant application to the Arizona Department of Homeland Security relating to surveillance and response capabilities of SWAT Teams; authorizing the City Manager and Police Department Chief to execute and deliver all documents on behalf of the City.

**\*5D. Resolution No. 09-16 Ratifying the Submission of a Grant Application to the Arizona Department of Homeland Security relating to Enhancing the Abilities to Conduct Mobile Communications for Terrorism Liaison Officers; Authorizing the City Manager and Police Department Chief to Execute and Deliver all Documents on Behalf of the City**

**Staff Liaison: Larry Hall, Police Chief**

**District No. All**

Council adopted Resolution No. 09-16 ratifying the submission of a grant application to the Arizona Department of Homeland Security relating to enhancing the abilities to conduct mobile communications for Terrorism Liaison Officers; authorizing the City Manager and Police Department Chief to execute and deliver all documents on behalf of the City.

- \*5E. Resolution No. 10-16 Ratifying the Submission of a Grant Application to the Arizona Department of Homeland Security relating to Equipment Needed to Respond to Callouts to Terrorism Liaison Officers; Authorizing the City Manager and Police Department Chief to Execute and Deliver all Documents on Behalf of the City**  
**Staff Liaison: Larry Hall, Police Chief**  
**District No. All**

Council adopted Resolution No. 10-16 ratifying the submission of a grant application to the Arizona Department of Homeland Security relating to equipment needed to respond to callouts to Terrorism Liaison Officers; authorizing the City Manager and Police Department Chief to execute and deliver all documents on behalf of the City.

- \*5F. Resolution No. 11-16 Ratifying the Submission of a Grant Application to the Federal Emergency Management Agency relating to the Purchase of a Paramedic Unit; Authorizing the City Manager and Fire Department Chief to Execute and Deliver all Documents on Behalf of the City**  
**Staff Liaison: Bob Costello, Fire Chief**  
**District No. All**

Council adopted Resolution No. 11-16 ratifying the submission of a grant application to the Federal Emergency Management Agency relating to the Purchase of a Paramedic Unit; authorizing the City Manager and Fire Department Chief to execute and deliver all documents on behalf of the City.

- \*5G. Resolution No. 12-16 Authorizing the Submission of a Grant Application to the Arizona Department of Homeland Security relating to the Purchase of Additional Specialized Equipment for the City's Terrorism Liaison Officer Program; Authorizing the City Manager and Fire Department Chief to Execute and Deliver all Documents on Behalf of the City**  
**Staff Liaison: Bob Costello, Fire Chief**  
**District No. All**

Council adopted Resolution No. 12-16 authorizing the submission of a grant application to the Arizona Department of Homeland Security relating to the purchase of additional specialized equipment for the City's Terrorism Liaison Officer Program; authorizing the City Manager and Fire Department Chief to execute and deliver all documents on behalf of the City.

- \*5H. Resolution No. 13-16 Authorizing the Submission of a Grant Application to the Arizona Department of Homeland Security relating to the Purchase of Additional Specialized Equipment for the City's Hazardous Materials Response Team; Authorizing the City Manager and Fire Department Chief to Execute and Deliver all Documents on Behalf of the City**  
**Staff Liaison: Bob Costello, Fire Chief**  
**District No. All**

Council adopted Resolution No. 13-16 authorizing the submission of a grant application to the Arizona Department of Homeland Security relating to the purchase of additional specialized equipment for the City's Hazardous Materials Response Team; authorizing the City Manager and Fire Department Chief to execute and deliver all documents on behalf of the City.

- \*5I. Award Contract Change Order No. 1 (Contract No. 2014-071) to Ritoch-Powell and Associates for Roosevelt Street Improvement District Phase II Design Services**  
**Staff Liaison: Chris Williams, Construction and Contracting Manager**  
**Scott Zipprich, City Engineer**

**District No. 6**

Council awarded Contract Change Order No. 1 (Contract No. 2014-071) to Ritoch-Powell and Associates for Roosevelt Street Improvement District Phase II Design Services in the amount of \$427,294.40.

- \*5J. Resolution No. 07-16 Approving an Intergovernmental Agreement between the City of Phoenix and the City of Buckeye relating to Grant Reimbursement for Operating Assistance for Transit Services; Authorizing the City Manager to Execute and Deliver said Agreement**

**Staff Liaison: Andrea Marquez, Planner II**

**District No. All**

Council adopted Resolution No. 07-16 approving an Intergovernmental Agreement between the City of Phoenix and the City of Buckeye relating to grant reimbursement for operating assistance for transit services; authorizing the City Manager to execute and deliver said Agreement.

- \*5K. Resolution No. 16-16 Approving the Vacating of a Right-of-Way (ROW) Known as Verrado East District ROW Abandonment Generally Located Northwest of Jackrabbit Trail and Indian School Road within the Verrado Master Planned Community and a Portion of Section 20, Township 2 North, Range 2 West, Gila and Salt River Meridian, Maricopa County, Arizona**

**Staff Liaison: Sean Banda, Planner II**

**District No. 6**

Council adopted Resolution No. 16-16 approving the vacating of a Right-of-Way (ROW) known as Verrado East District ROW Abandonment generally located northwest of Jackrabbit Trail and Indian School Road within the Verrado Master Planned Community and a portion of Section 20, Township 2 North, Range 2 West, Gila and Salt River Meridian, Maricopa County, Arizona.

- \*5L. Approval of a Map of Dedication for Portions of Indian School Road, Jackrabbit Trail, 197<sup>th</sup> Avenue, and Park Street in the East District within the Verrado Master Planned Community**

**Staff Liaison: Sean Banda, Planner II**

**District No. 6**

Council approved a Map of Dedication for portions of Indian School Road, Jackrabbit Trail, 197<sup>th</sup> Avenue, and Park Street in the East District within the Verrado Master Planned Community. Request by Gordon Wark of Land Development Team on behalf of DMB White Tank, LLC.

**6. Continued / Tabled Items – None.**

**7. Public Hearings / Non-Consent - New Business – None.**

**8. City Manager's Report and Government Relations**

Chief Costello informed Mayor and Council he has been appointed by Governor Doug Ducey to serve a three year term on the State Emergency Medical Services Council.

Mr. Lowe recognized Airport Coordinator John McMahon for recently passing his pilot's certification; stated Mr. McMahon has done an excellent job managing the Buckeye Airport. A letter from the United States Air Force was read by Mayor Meck; the letter commends Mr. McMahon for his exceptional customer service, support, and efforts related to parachute training operations at the Buckeye Airport.

Ms. Sedig recognized library staff for a successful Coyote Branch Library one-year anniversary celebration; discussed upcoming events include Dog Days of Buckeye and series of movies and concerts in the park; stated Skyline Regional Park is continually receiving recognition and community support and estimates indicate a daily visitor count over 1,000.

Mr. Klingler reported Senate Bill 1372 passed in the Arizona State Senate; Senate Bill 1372 relates to the request for funds to support salt cedar removal; stated the final certified census population count was 62,582.

## **9. Comments from the Mayor and Council**

Councilmember Garza: congratulated Chief Costello for his appointment to the State Emergency Medical Services Council; stated Chief Costello was an excellent Fire Chief who holds his staff to a high standard.

Councilmember Strauss: absent.

Councilmember Orsborn: no comment.

Councilmember McAchran: no comment.

Councilmember Heustis: congratulated Chief Costello on his appointment; stated the extension of Lower Buckeye Road from Watson Road to Rainbow Road is complete; stated the Holiday Inn Express hotel on Watson Road is now open; thanked library staff for a successful one-year anniversary library celebration; thanked staff for efforts related to a recent veterans event; stated discussions have been held at the Arizona State Senate to address concerns related to the placement of a street light at the intersection of Dean Road and Yuma Road.

Vice Mayor Hess: congratulated Chief Costello on his appointment; thanked Ms. White and staff for an amazing event at the library; congratulated Mr. McMahan for his accomplishments at the airport.

Mayor Meck: stated salt cedar removal has begun and thanked Mr. Williams and Chief Costello for efforts related to salt cedar removal.

## **10. Adjournment**

A motion was made by Councilmember Orsborn and seconded by Vice Mayor Hess to adjourn the meeting at 6:24 p.m. Motion passed unanimously.

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Jackie A. Meck, Mayor

ATTEST:

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Lucinda J. Aja, City Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the Regular Council Meeting held on the 1<sup>st</sup> day of March, 2016. I further certify that a quorum was present.

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Lucinda J. Aja, City Clerk

*March 1, 2016 Regular Council Meeting Minutes*