

SOLICITATION AMENDMENT
Request for Qualifications #2016-020
CITY OF BUCKEYE
CONSTRUCTION & CONTRACTING DIVISION
623.349.6225

AMENDMENT #2

NOTE: Attach to Original RFQ. However, if Proposal has already been submitted, complete this amendment and return for attachment to your Proposal by 4:00pm, September 08, 2016.

City of Buckeye
530 East Monroe Avenue
Buckeye, Arizona 85326
Attn: Christopher Williams

SOLICITATION: Request for Qualifications #2016-020 On-Call Engineering and Architectural Services

NOTICE TO CONTRACTORS:

This Amendment forms a part of the Contract and clarifies, corrects, or modifies the original Request for Qualifications for Proposal documents prepared by the City of Buckeye.

Original Bid due Date and Time: **September 01, 2016 at 4:00 p.m. MST**

Last Day for Questions: **August 25, 2016 at 5:00 p.m. MST**

The Bid Due Date and Time for Request for Qualifications #2016-020 has been extended as follows:

Bid Due Date and Time: September 08, 2016 at 4:00 p.m. MST

The Attachment (1) named Sample Professional Services Contract shall be amended as follows:

Remove Paragraph 9; Performance Warranty and Paragraph 10; Indemnification and replace with:

9. Performance Warranty. The Consultant warrants that the Services rendered will conform to the requirements of this CONTRACT and to the customary professional standards in the field.

10. Indemnification. To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless the City and each council member, officer, employee or agent thereof (the City and any such person being herein called an "Indemnified Party"), for, from and against any and all losses, claims, damages, liabilities, costs and expenses (including, but not limited to, reasonable attorneys' fees, court costs and the costs of appellate proceedings) to which any such Indemnified Party may become subject, under any theory of liability whatsoever ("Claims"), insofar as such Claims (or actions in respect thereof) are caused by the negligent acts, intentional misconduct, errors, mistakes or omissions, in connection with the work or services of the Consultant, its officers, employees, agents, or any tier of Subcontractor in the performance of this CONTRACT. The amount and type of insurance coverage requirements set forth below will in no way be construed as limiting the scope of the indemnity in this Section.

THE FOLLOWING QUESTIONS HAVE BEEN SUBMITTED SINCE THE PRE-PROPOSAL CONFERENCE ON AUGUST 17, 2016 AS FOLLOWS:

QUESTION: How should the hard copy of the proposal be bound?

ANSWER: The Proposal can be bound by staples, paper clip or three (3) ring binder and adhere to the submission requirements in Section 4 unless otherwise amended.

QUESTION: Where does the City of Buckeye post solicitation documents?

ANSWER: The City of Buckeye posts solicitation documents on the City website under "Open Solicitations" by the solicitation number. All documents associated With #2016-020 will be PDF files on the drop down menu -Click on the plus (+) sign.

QUESTION: Can I combine more than one person on the "Resumes of Key Personnel" and "Qualifications of Key Personnel" pages?

ANSWER: No. Provide one (1) person per page for each section and answer all questions associated with that section.

QUESTION: Can I combine "Resumes of Key Personnel" and "Qualifications of Key Personnel" on one (1) page?

ANSWER: No. Provide one (1) page per person for "Resumes of Key Personnel" and "Qualifications of Key Personnel" and include all criteria associated with that section.

QUESTION: Can a project for the Firm and project for Qualifications of Key Personnel be the same?

ANSWER: Yes. If a project selected for a key person is the same as one selected for the firm, provide just the project name and the role of the key person.

QUESTION: If a Firm is submitting qualifications for more than one category; should each category be in a separate envelope and have a separate computer disk?

ANSWER: Yes. Follow instructions as noted in Section 4 and/or Amendment #1.

QUESTION: What information should be on the one page cover letter?

ANSWER: Section 4- Submittal requirements: In a one page cover letter, submitted with your Statement of Qualifications (SOQ) packet, indicate which category (s) of services your firm wishes to be considered for.

QUESTION: Is the one page cover letter included on the hard copy and CD included in the page count.

ANSWER: The one page cover letter is allowed as noted in Section 4 and should be submitted with your Statement of Qualifications (SOQ) packet to indicate which category (s) of services your firm wishes to be considered for. The cover letter should be included with each "Category" submitted.

QUESTION: Do we have limits or restrictions for projects identified under "Qualifications of Key Personnel"?

ANSWER: Yes. All limits and/or restrictions are addressed and identified under #3 and Amendment #1. The response should include information as written unless otherwise amended.

The balance of the specifications and instructions remain the same. Offerors must acknowledge receipt and acceptance of this amendment by returning the entire amendment with the Request for Qualifications #2016-020

**PLEASE ACKNOWLEDGE YOUR FIRM'S RECEIPT OF THIS AMENDMENT BY SIGNING THE ATTACHED SOLICITATION AMENDMENT ACKNOWLEDGEMENT.
SOLICITATION AMENDMENT ACKNOWLEDGEMENT**

RFQ #2016-020
AMENDMENT NUMBER 2
AMENDMENT ISSUE DATE: AUGUST 29, 2016

Offeror certifies that Offeror has read, understands, and will fully and faithfully comply with this Request for Qualifications, its attachments and any referenced documents. Offeror also certifies that this offer was independently developed without consultation with any of the other Offerors or potential Offerors.

Name of Company: _____

Authorized Signature: _____

Print Name and Title: _____

Date: _____

Address: _____

City, State, Zip Code: _____

Telephone Number: _____

Email Address: _____