

**CITY OF BUCKEYE
COMMUNITY SERVICES ADVISORY BOARD**

**July 20, 2016
MINUTES**

City Hall
530 E. Monroe Avenue
Buckeye, AZ 85326
6:30 pm

1. Call to Order/Pledge of Allegiance/Roll Call

Teresa Bible, Chairperson called the meeting to order at 6:32 pm.

Members Present – Board Members Teresa Bible, Linda Gross, Chester Hetrick, Garnett Sailor, Sue Mros, Stephen Rugh, Natalie Abeyta and Dr. Peace Ezeogba-Odoemena. Council Liaison Vice-Mayor Hess.

Staff Present –Community Services Director Cheryl Sedig, Management Assistant Douglas Strong, Recreation Manager Miranda Gomez and Conservation & Project Manager Robert Wisener

2. Comments from the Public - None

3. Approval of Meeting Minutes for May 18, 2016

Motion to approve minutes was made by Stephen Rugh and seconded by Sue Mros. Motion passed unanimously.

4. New Business

4a. – Presentation of FY16-17 Community Services Department Budget

Ms. Sedig provided the board with a two page worksheet which included the department wide budget to include expenses and revenues for the new fiscal year. Overall the department budget remained the same. There were a few increases, including wages, based on City Council approving a 4.34% increase for staff. Projected revenue amounts were slightly increased due to higher participation in programs, events and activities. A capital item to be completed this year is updated bleacher seating at the Helzapoppin Rodeo Grounds.

Vice-Chair Rugh asked if the bleacher seating will increase capacity at the Rodeo Grounds. Ms. Sedig mentioned it will be a slight increase from the existing bleachers to accommodate additional spectators.

Ms. Sedig shared the Library budget has remained the same. She acknowledged the Friends of Library and the financial assistance they have provided for facility improvements, supplies and programming. The Recreation budget is primarily tied to revenue generation, thus the expenses increased with the projected revenues the programs will generate. The Area Agency on Aging budget increased by approximately \$25,000, which means the city's share will be smaller. An \$80,000 grant has been submitted for improvements at Skyline Park to include an accessible trail and a trail connection to Sienna Hills. Other future projects include the development of Phase II of Sundance Park and a future aquatic center; however funding to complete these projects have not been identified or funded this fiscal year. The department is projected to bring in \$950,000 in revenues, which is a slight increase from the \$900,000 earned last year.

Vice-Chair Rugh mentioned the pool was closed. Ms. Sedig stated the pumps were down and it was closed for a couple days, however it is up and running again. She mentioned it was decided that the Public Works Department would oversee the pool maintenance. Mr. Rugh asked why the budget shows a zero amount for the APS mitigation fund. Ms. Sedig mentioned this money was used to construct trails in Skyline Regional Park.

4b. – Staff update – Traveling Vietnam Memorial Wall

Ms. Sedig mentioned the American Veterans Traveling Tribute wall will be back by popular demand. This will be the third time the City hosted the traveling wall. The wall will be set up at Earl Edgar Recreation Center for about a week in November 2017. City Council approved the cost of \$8,400 to bring the wall back to Buckeye and the tribute is part of our five year partnership with the Vietnam Commemorative Partner Program.

Vice-Chair Rugh asked what types of volunteers will be needed for the event. Ms. Sedig mentioned there are multiple areas to include ushers, greeters, speakers, security, computer techs, singers and other patriotic entertainers.

5. Staff Report

Ms. Sedig told the board our interim Parks Manager is DiAnna Lipe since Fred Sanchez has resigned. Ms. Sedig reported that Council approved a purchase of an 18' City Christmas tree for holiday events.

Ms. Gomez reported summer program participation increased and the summer camp program recently ended with another successful year. Skyline park programming is increasing and many people are participating in interpretive programming, such as stargazing. The Halloween Carnival is quickly approaching on October 29th. Ms. Gomez asked the board to help get the word out to non-profits who may be interested in participating. This is a great opportunity for them to raise money by hosting a carnival booth. In previous years, various non-profits earned a total of \$20,000 in three hours.

Mr. Wisener gave a brief update on Skyline Park's additional trails to be open in September.

6. Comments from the Chair and Board Members

Board Member Dr. Peace asked how many participants have registered for the Marathon to date. Ms. Gomez mentioned 75 have registered as of today. Dr. Peace also shared her thoughts related to the turmoil and violence going on around us and wished all members to be safe and kind to one another.

Board Member Hetrick shared the bulk trash event that was hosted by Public Works was a great success as he received a phone call early today and they have scheduled another day of collecting.

Board Member Sailor recognized Skyline Park and the attention it gets when he visits with colleagues.

Board Member Mros echoed Dr. Peace's comments related to recognizing our Public Safety officials and building strong relations with these groups.

Vice-Chair Rugh congratulated both Myra Curtis and Bob Wisener for being recognized by the Chamber of Commerce for their service awards. Chairperson Bible asked what we are doing for hikers who bring their dogs out to Skyline Park when the temperatures are over 100 degrees. Mr. Wisener mentioned heat advisories are listed on our website.

7. **Next Meeting**– September 21, 2016 at 6:30pm at Executive Conference Room at City Hall

8. **Adjournment**

A motion was made to adjourn the meeting at 7:24 p.m. by Board Member Hetrick and seconded by Board Member Sue Mros. Motion passed unanimously.

Teresa Bible, Chair

ATTEST:

Robert J. Wisener, Conservation & Project Manager

I hereby certify that the foregoing minutes are a true and correct copy of the Community Services Advisory Board meeting held by the Advisory Board on July 20, 2016. I further certify that the meeting was duly called and that a quorum was present.

Robert J. Wisener, Conservation & Project Manager