



COMMUNITY YARD SALE APPLICATION – Nov. 5th 2016
(\$20 per 10' x 20' Booth Space)

Contact Name: _____

Address: _____ City: _____ State/Zip: _____

Phone: _____ Email (required): _____

Types of items you will be selling:

***FIREARMS, WEAPONS, FIREWORKS and/or ALCOHOL may not be sold during this event.**

**All requests will be considered, but please note that they may not be granted.*

** We will only process your payment upon confirmation of participation.*

**You will receive an email confirming participation as well as an email with your receipt (if paid by credit card).*

**No home-based or informational booths will be accepted.*

COST - \$20.00 per booth / 10' X 20' space

of Booths Requested: _____ Total Owed: \$ _____

Special Requests: _____

We accept: Visa, Master Card, Discover, Cash, Cashier's Check and Money Orders. NO PERSONAL CHECKS PLEASE

PLEASE CALL 623.349.6322 TO PROVIDE CREDIT CARD INFORMATION

I do hereby release and hold harmless the event sponsors, The City of Buckeye, and any other party involved in this show, from any and all liability, including but not limited to: any claims, liabilities, losses or damages, costs and expenses whatsoever, ordinances or legal authority or cause, theft, personal injury, bodily injury, or act of God, arising out of any loss, injury, death, or damage that may arise during this event. I agree to comply with all event regulations.

**By signing I agree to all terms within this application.*

***By signing I agree to having read and accepting the attached event vendor regulations including the cancelation policy*

Signature

Date



Mail:

City of Buckeye
ATTN: Myra Curtis
530 E. Monroe Ave.
Buckeye, AZ 85326

Fax:

623.349.5322

Email:

mcurtis@buckeyeaz.gov

For additional information, contact Myra at mcurtis@buckeyeaz.gov or 623.349.6322

YARD SALE REGULATIONS:
(Please retain for your records)

1. **Check-in:** Vendor check-in will be from 6:00-6:45am Saturday morning, November 5, 2016. We ask that your area be set up and ready at 8am. **As soon as your vehicle is unloaded, drive your vehicle to the DESIGNATED VENDOR PARKING.** All vehicles must be out of the event area and parked in the designated vendor parking by 7:15am. **NO EXCEPTIONS.**
2. **Hours of Operation:** Event hours are from 8:00 am – 12:00 pm
3. **Tear down Rules:** We ask all vendors to not break-down spaces/areas until the event is over. No vehicles are permitted in the event area until after 12:00 pm. Please use caution when bringing your vehicle onto the site and be courteous to others. We ask that all materials, items and equipment be removed and off the site by 1:30 pm. A truck from All-Faith Services will be on site to accept any donations.
4. **Space Assignments:** Assignments are based on space available, organization needs, and type of service. You will be given your assigned space the morning of the yard sale at the vendor check-in. Staff will be available to direct you to your space. You are responsible for unloading your items. You will not be allowed to move to a new location at any time without the approval of the City of Buckeye. Please note any special requests on the application form and staff will make a reasonable effort to accommodate if possible.
5. **Fire and Safety:** You must comply with all pertinent fire codes, laws, ordinances and regulations for health, fire prevention and public safety.
6. **Vendors:** This event is strictly for “yard sale type” vendors. No home-based businesses.
7. **Tables/Chairs/Tents:** Any and all equipment within your booth or fixtures such as pop-up tents/canopies, fencing, tables, chairs, etc. is your responsibility to provide and will not be provided by the City. Electrical hookups are not available. ***If you are using a tent, you will need to provide weights or sandbags to secure from wind.***
8. **Waste and Clean-Up:** Please assist us in keeping our facility clean. Please deposit all trash and recyclable items in the designated carts on the event site. After you have broken down your booth; before you leave, please double check your area and make sure nothing was left behind.

9. **Hold Harmless Agreement:** Organizations / Individuals agree to indemnify and hold harmless the City of Buckeye (COB) and their officers, agents and employees from any and all claims, causes of action and suits accruing or resulting from any damage, injury or loss to any person or persons, including but not limited to loss of property, goods, wares or merchandise, caused by, arising out of, or in any way connected with the exercise by the organization of the privileges herein granted. You agree to release COB from responsibility and/or claim for loss, damage, or injury to your person or those representing your booth. COB is not responsible for damage caused by acts of God.

10. **Cancellation Policy:** Applicants /vendors canceling **after October 27th, 2016 or no-shows, will forfeit their entire booth fee.**

11. **Inclement Weather:** The City will determine if and when an alternative date can be set for the event. If you are unable to attend the new date, **refunds will not be issued.**