



PLEASE SILENCE ALL ELECTRONIC COMMUNICATION DEVICES. THANK YOU.

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY PLANNING AND ZONING COMMISSION OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
SPECIAL COUNCIL MEETING
NOVEMBER 28, 2016
MOTIONS**

**City Council Chambers
530 E. Monroe Ave.
Buckeye, AZ 85326
6:00 p.m.**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment.

*Members of the City Council will either attend in person or by telephone conference call or video presentation.
Items listed may be considered by the Council in any order.*

1. Call to Order/Roll Call

2. Minutes *APPROVED*

Council to take action on approval of the minutes of the October 18, 2016 Regular Council Meeting and November 1, 2016 Regular Council Meeting.

3. Expenditures *APPROVED*

Council to take action on the request to ratify the payment of the accounts payable expenditures made. Copies of invoices are available at City Hall.

4. Consent Agenda

Approval of items on the Consent Agenda - All items with an (*) are considered to be routine matters and will be enacted by one motion and vote of the City Council. There will be no separate discussion of these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

- *4A. Council to take action on the request to approve a Minor Subdivision (PLZ-16-00080) of Cardinal Glass Buckeye IG Plant located at the northeast corner of Maricopa Road and Apache Road.**

APPROVED

Summary: The applicant has requested a minor subdivision of 75.78 acres to dedicate right-of-way for Alta Vista Road, Maricopa Road, and Apache Road, and to dedicate easements for drainage and utilities. The proposed minor subdivision is the last of three minor subdivisions which created a 64.84 acre parcel for Cardinal IG and a 10.93 acre parcel for a future City water booster station. No additional lots will be created for this minor subdivision. The property is located in District 1. Request by Dana Klett of Hess – Roundtree, Inc.

Staff Liaison: Ed Boik, Principal Planner, (623) 349-6207, eboik@buckeyeaz.gov

- *4B. Council to take action on the request to approve a Map of Dedication (PLZ-16-00047) for Roosevelt Street, 211th Avenue, 215th Avenue, and Van Buren Street; specifically, along Roosevelt Street (alignment) between 215th Avenue (alignment) and Jackrabbit Trail, Van Buren Street (alignment) between Verrado Way and one-quarter mile west of 215th Avenue (alignment), 215th Avenue between Van Buren Street (alignment) and Roosevelt Street (alignment) and 211th Avenue (alignment) between Interstate 10 and McDowell Road.**

APPROVED

Summary: The applicant has requested a map of dedication of 14.09 acres to dedicate right-of-way for Roosevelt Street, 211th Avenue, 215th Avenue, and Van Buren Street. The map of dedication will also establish associated drainage and utility easements and will facilitate the Roosevelt Street Improvement District. No lots will be created with this map of dedication. The property is located in District 6. Request by the City of Buckeye.

Staff Liaison: Ed Boik, Principal Planner, (623) 349-6207, eboik@buckeyeaz.gov

- *4C. Council to take action on the request to approve a Final Plat of Verrado Marketside Parcel C (PLZ-16-00161) generally located at the southwest corner of Verrado Way and McDowell Road within the Verrado Master Planned Community (Verrado CMP).**

APPROVED

Summary: The applicant has requested a final plat of Verrado Marketside Parcel C located at the southwest corner of Verrado Way and McDowell Road. The proposed final plat is a portion of a larger approximately 125 acre preliminary plat approved in April, 2015. The proposed plat will include approximately two one-acre commercial lots and will have dedication of additional right-of-way along McDowell Road and Market Street. The proposal is consistent with the approved preliminary plat and the Verrado CMP. The property is located in District 6. Request by David Nilsen of DMB White Tank, LLC.

Staff Liaison: Sean Banda, Planner II, (623) 349-6215, sbanda@buckeyeaz.gov

- *4D. Council to take action on Resolution No. 69-16 authorizing the Mayor or City Manager to execute and deliver to Fidelity National Title Insurance Company an Owner's Affidavit and Agreement relating to the easement granted by the City in favor of Towercom VII, LLC.**

APPROVED

Summary: Council previously approved an Access and Utility Agreement with Towercom (acting on behalf of Verizon Wireless), to construct and operate a cell phone antenna tower on Buckeye Union High School property (baseball field) generally located at 901 East Eason Avenue and adjacent to the Saide Recreation Center. Fidelity National Title Insurance Company has requested the City execute and deliver an Owner's Affidavit for the issuance of title insurance.

Staff Liaison: Scott Lowe, Public Works Director, (623) 349-6815, slowe@buckeyeaz.gov

- *4E. Council to take action on approval of the procedures to be performed as to the progress of the Infrastructure Improvement Plan (IIP) of the City, including the collection and expenditure of development fees for each project in the adopted plan, and evaluate any inequities in implementing the plan or imposing of development fees for the period ending June 30, 2016.**

APPROVED

Summary: The Land Use Assumptions, Infrastructure Improvements Plan, and Development Fees were adopted by Council on May 13, 2014. The adopted 2014 development fees are required to be audited for the period ending in June 30, 2016. Eide Bailly LLP, CPAs & Business Advisors, will conduct the audit and will provide a written report to the City; services are estimated to cost \$5,000. The audit and subsequent report will satisfy the legal requirements.

Staff Liaison: Larry Price, Finance Director, (623) 349-6164, lprice@buckeyeaz.gov

- *4F. Council to take action on approval of Amendment No. 4 to the Professional Services Agreement (Contract No. 2013-017) between the City of Buckeye and Layer 8, LLC.**

APPROVED

Summary: The Professional Services Contract with Layer 8 was awarded in 2013 and included an option to renew the contract, on an annual basis, for up to an additional four years. This Amendment provides for the final renewal of the Contract, for the term of December 3, 2016 through December 2, 2017, in an amount not to exceed \$600,000. Services and support provided by Layer 8 include information technology hardware, software, networks, telecommunication, Enterprise Resource Planning (ERP), and critical needs generated by daily operations of the City.

Staff Liaison: Greg Platacz, Information Technology Director, (623) 349-6556, gplatacz@buckeyeaz.gov

- *4G. Council to take action on approval of the appointment of Christine Grundy to the position of Assistant to the City Council.**

APPROVED

Summary: The City Code of Ordinances provides for appointment of an Assistant to the City Council. Christine Grundy has served as the Management Assistant for the City Council for three years, providing professional, technical, and administrative support to the Mayor and Councilmembers, and has filled in for the Assistant to City Council as needed. Ms. Grundy's experience working with the Mayor and Councilmembers makes her well suited to fill the Assistant to the City Council position, which is being vacated by the retirement of Carol Conley. This action also supports the City's succession planning efforts.

Staff Liaison: Nancy Love, Human Resources Director, (623) 349-6255, nlove@buckeyeaz.gov

- *4H. Council to take action on approval of the Grant-in-Aid Fiscal Agent Agreement between the Tohono O'Odham Nation and the City of Buckeye on behalf of the Homeless Youth Connection.**

APPROVED

Summary: The Homeless Youth Connection (HYC) has been informed of their grant award in the amount of \$50,000 from the Tohono O'Odham Nation ("the Nation"). The nation requires the HYC to work with a local jurisdiction to assist in receiving the funds. The City of Buckeye was selected to partner with the HYC and has a history of supporting the mission of the HYC through financial contributions and increasing awareness of programs throughout the community. The City will receive the funds from the Nation and will immediately disburse the full amount to the HYC.

Staff Liaison: Roger Klingler, City Manager, (623) 349-6994, rklingler@buckeyeaz.gov

- *4I. Council to take action on the reappointment of Kenzlee Acevedo-Schneider, Abraham Melendrez, Mark Borbon, and Haris Aziz as Regular Members of the Buckeye Youth Council, with a term expiration date of December, 2017; and the appointment of Cross Fuller and Peter Van den Akker as a Regular Members of the Buckeye Youth Council, with a term expiration date of December, 2018.**

APPROVED

Summary: The City encourages community involvement in our programs through our boards and commissions. Reappointments have been recommended for eligible members of the Buckeye Youth Council (BYC) whose terms are scheduled to expire. BYC members are eligible for one-year reappointments until their 20th birthday. Cross Fuller will be a new member of the BYC.
Staff Liaison: Lucinda Aja, City Clerk, (623) 349-6911, laja@buckeyeaz.gov

5. Public Hearings / Non-Consent Agenda

- 5A. Council will hold a public hearing regarding the Park Annexation.**

PUBLIC HEARING ONLY

Summary: The applicant is requesting annexation of a single-family residential lot within an existing rural community known as West Phoenix Estates generally located on the northwest corner of Interstate 10 and Sun Valley Parkway. The neighborhood is within a larger county island that was established after a strip annexation in the late 1970s. The lot is located in District 4. Request by Brandon and Stephanie Park.
Staff Liaison: Adam Copeland, Principal Planner, (623) 349-6210, acopeland@buckeyeaz.gov

- 5B. Council will hold a public hearing and take action on Resolution No. 70-16 authorizing the submission of a Community Development Block Grant (CDBG) Application to the Maricopa County Human Services Department for grant funds; and authorizing the Mayor and the City Manager to execute and submit documents.**

APPROVED

Summary: Staff proposes to submit one application to be considered in the Fiscal Year 2017-2018 CDBG cycle. The project will include improvements of water service and fire protection for portions of the historic downtown area, located in District 1. The Water Infrastructure Rehabilitation Project boundary area is located south of Monroe to Centre Avenue from Miller (1st Street) to 4th Street. The project will include approximately 5,185 linear feet of line replacement for improvements to water main interconnections, upgrades to existing fire hydrants, and installation of new fire hydrants where needed. Total project cost is \$955,900; the City is seeking grant reimbursement in the amount of \$725,900; expenditure of funds is contingent upon the City receiving the CDBG grant.
Staff Liaison: Andrea Marquez, Planner II, (623) 349-6220, amarquez@buckeyeaz.gov

- 5C. Council will hold a public hearing and take action on the Series No. 10 (Beer & Wine Store Only) Liquor License Application (No. 10076827) for Circle K No. 3474 to located at 1147 North Jackrabbit Trail in Buckeye.**

APPROVED

Summary: This application for a Series No. 10 Liquor License is for Circle K No. 3474, to be located at 1147 North Jackrabbit Trail in District 6. The application and notice were legally posted on the premise on November 7, 2016. The Police Department has reviewed the application and has no objections; the nearest school is not in violation of the 300 feet minimum requirement. Request by Kim Kwiatkowski on behalf of Circle K Stores, Inc.
Staff Liaison: Lucinda Aja, City Clerk, (623) 349-6911, laja@buckeyeaz.gov

5D. Council will hold a public hearing and take action on the Series No. 9 (All Spirituous Liquor) Liquor License Application (No. 09073612) for the Chevron located at 2075 South Miller Road in Buckeye.

APPROVED

Summary: This application for a Series No. 9 Liquor License is for the Chevron located at 2075 South Miller Road in District 3. The application and notice were legally posted on the premise on November 7, 2016. The Police Department has reviewed the application and has no objections; the nearest school is not in violation of the 300 feet minimum requirement. Request by Zeitoun Hassan Mohamad on behalf of SpeedSmart 112, Inc.

Staff Liaison: Lucinda Aja, City Clerk, (623) 349-6911, laja@buckeyeaz.gov

5E. Council will take action on Resolution No. 72-16 declaring and adopting the results of the General Election held on November 8, 2016.

APPROVED

Summary: A meeting regarding the final results of the General Election must be held not less than six nor more than twenty days after the election. The election results have been provided by the County reflecting votes cast in the General Election held on November 8, 2016. A Certificate of Election will be issued to the candidate who received the majority of votes for District 1.

Staff Liaison: Lucinda Aja, City Clerk, (623) 349-6911, laja@buckeyeaz.gov

5F. Council will take action on adoption of the Buckeye Transit Plan.

APPROVED

Summary: The Buckeye Transit Plan is designed to develop a regionally connected local transit plan that will guide the implementation of transit services and capital investments in the City over both the near and mid-term planning horizons. The plan will primarily concentrate on refining the local circulator concepts identified in the Southwest Valley Local Transit System Study (SWVLTSS) conducted by the Maricopa Association of Governments (MAG) in 2013. Building on the service area identified in the SWVLTSS, the Buckeye Transit Plan will define routing and operating characteristics, assess fleet requirements, estimate potential ridership, and ultimately prepare a detailed Transit Operations and Capital Plan for a local circulator service.

Staff Liaison: Sean Banda, Planner II, (623) 349-6215, sbanda@buckeyeaz.gov

5G. Council will take action on Resolution No. 71-16 restructuring the City of Buckeye's current water and wastewater rates and charges; establishing an effective date; and repealing conflicting Resolutions.

APPROVED

Summary: Council previously adopted water and wastewater rates and charges. A consultant recently conducted a water and wastewater rate analysis and financial forecast. After reviewing the rate analysis and financial forecast, staff recommends restructuring the City's residential and non-residential water and wastewater rates that were to become effective January, 2017. The restructured rates and charges will either maintain or reduce rates previously adopted.

Staff Liaison: Dave Nigh, Water Resources Director, (623) 349-6101, dnigh@buckeyeaz.gov

6. Council will make a motion to adjourn the meeting. *ADJOURNED*