

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE COUNCIL OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY COUNCIL OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
LIBRARY ADVISORY BOARD MEETING**

February 26, 2018

Minutes

**Buckeye Public Library, Coyote Branch
21699 W. Yuma Rd. Suite 116
Buckeye, AZ 85326
6:30 p.m.**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment. [TTD (623) 386-4421]

Members of the Board will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Board in any order.

1. Call to Order/ Pledge of Allegiance/Roll Call

Chairman John Pringle called the meeting to order at 6:32 p.m.

Board Members Present: Chairman John Pringle, Vice Chair John Lynch, Board Members Carol Hodgdon, Charles Maloley, Linda Davis and Alternate Board Members Thomas Osborne and Kathleen Rossetti

Absent: Board Members Clara Silva and Kristen Beeter.

City Staff Present: Library/Museum Supervisor, Christine Larson; Council Liaison, Craig Heustis

2. Board to consider approval of the minutes from the January 22, 2018 Library Advisory Board Meeting.

Motion was made by Vice Chair Lynch and seconded by Board Member Davis to approve the proposed minutes.

Motion carried unanimously.

3. Comments from the Public - Members of the audience may comment on any item of interest

No Public Comments

4. Presentation on STEAM Kits

Librarian, Todd Simonson presented on the addition of STEAM Kits to our library circulation and programming. He answered questions from the board and shared comments regarding the kits which were received from the public through surveys and comments made to staff at events.

5. New Business:

5a – Update of Library Policy to include STEAM Kits

Motion was made by Board Member Davis and seconded by Board Member Hodgdon to approve the proposed changes to the Library Policy February 26, 2018.

Motion Carried Unanimously

5b – Monthly Report

Monthly report for January 2018 was shared with the Board along with the explanation of Code Club numbers. There were 33 coders that attended in January but the number of code club members as of January is 143.

6. Staff Report

Library/Museum Supervisor, Christine Larson delivered information to the Library Advisory Board on the following topics.

- The City of Buckeye's new website and the new look and feel of the Library's page
- Explained the windows that pop up that say you are leaving the website.
- Encourage feed-back, especially regarding the library's page to identify areas for improvement.
- Falcon Digital Library App has officially launched and is being well received.
- Encourage use of the Falcon App.
- Prep for Summer Reading and the Friends approval of up to \$5,000 in funding for support of incentives, performers and programs that encourage reading.
- The library will be going out to Festival and Tartesso again with programming as well as to the various Rec Camps to promote reading over the summer.
- The Bookmobile is now visiting Festival Elementary School every two weeks.
- Kristen Beeter's resignation: March 20th the acceptance of her resignation and the appointment to fill this position will be on the Council Agenda. We invite the Board to attend.
- Upcoming Events:
 - Friday, March 2nd at 6:00 p.m. – Carol Rugh Film Series – Going My Way
 - March 13th at the Museum – Intro to Genealogy Workshop 10:30 a.m.
 - March 16th & 17th – Friends Spring Book Sale (passed out flyer)

7. Board Comments – *Board may present a brief summary of board items. The board may not take legal action on information presented. Board may direct inquiries to staff.*

- Board Chair Pringle: Thank you to those that helped with the STEAM Launch. It was a great event. Friends Book Sale coming up. Kristen's resignation: expressed appreciation for her dedication and service to the library and her continued service tutoring. Tom will be moving up into the regular board member position, welcome. Alternate meeting places? Will be sending out information about proposed federal funding cuts.
- Board Vice-Chair Lynch: No Comments
- Board Member Silva: Absent
- Board Member Hodgdon: Tutoring is going very well, children excited to be reading.
- Board Member Maloley: Wanted to know where the new plant was going in up north.
- Board Member Davis: Couldn't help with the launch of STEAM because she was selling raffle tickets for the Museum Façade project but did encourage everyone to stop by.
- Board Member Beeter: Absent
- Alternate Board Member Osborne: Friends BBQ dinner and the Chuck Wagon Cookout were super events.
- Alternate Board Member Kathleen Rossetti: Amazing how this library is such a state of the art library. It makes me proud to be a part.
- Councilman Heustis: Thanked Library Assistant Krista Cornish and Board Member Carol Hodgdon for coming out to the Veteran's Lift Up event and manning a table. They did a great job spreading the word about all the library has to offer our veterans. The library comes out every year and does an amazing job. Thank You!

8. Next Meeting Suggested Agenda Items - *The committee chair and committee members may present a brief summary of items they would like the Library Board to bring forward at future meetings.*

9. Adjournment

Motion to adjourn was made by Vice Chair Lynch and seconded by Board Member Hodgdon. Motion carried unanimously.

John Pringle - Chairman

ATTEST:

Christine Larson – Library/Museum Supervisor

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board meeting held February 26, 2018. I further certify that the meeting was duly called and that a quorum was present.