

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE COUNCIL OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY COUNCIL OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
LIBRARY ADVISORY BOARD MEETING**

March 26, 2018

Minutes

**Buckeye Public Library, Coyote Branch
21699 W. Yuma Rd. Suite 116
Buckeye, AZ 85326
6:30 p.m.**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment. [TTD (623) 386-4421]

Members of the Board will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Board in any order.

1. Call to Order/ Pledge of Allegiance/Roll Call

Chairman John Pringle called the meeting to order at 6:32 p.m.

Board Members Present: Chairman John Pringle, Vice Chair John Lynch, Board Members Clara Silva, Charles Maloley, Linda Davis, Thomas Osborne and Alternate Board Member Kathleen Rossetti

Absent: Board Members Carol Hodgdon

City Staff Present: Library Manager Jana White; Library/Museum Supervisor Christine Larson; Council Liaison Craig Heustis

2. Board to consider approval of the minutes from the February 26, 2018 Library Advisory Board Meeting.

Motion was made by Board Member Davis and seconded by Board Member Osborne to approve the proposed minutes.

Motion carried unanimously.

3. Comments from the Public - Members of the audience may comment on any item of interest

No Public Comments

4. Presentation on Early Literacy

Library Assistant I, Stacie Kopa presented to the Board research on early literacy and the skills that are being modeled during babytime and storytime. Your library is helping children get ready to read using 6 identified areas: Print Awareness, Print Motivation, Vocabulary, Letter Knowledge, Narrative Skills, and Phonological Awareness. Presented in simpler terms to parents as: Talking, Singing, Reading, Writing and Playing. Research indicates that 90% of a child's brain is developed by the age of five which shows the importance of promoting our early literacy focus.

5. New Business:

5a – IGA with Maricopa County Library District for the Library Assistance Program

Library Manager Jana White presented information on the Library Assistance Program with Maricopa County. The IGA will be taken before the City Council in May. The allocation for FY 2019 is \$53,290 which is provided to the library in library materials.

5b – Library Fines & Fees Comparison

3-26-18 Library Advisory Board Meeting Minutes

Library Manager Jana White shared the library fee comparison which compared our library to other local libraries and the proposed increases based upon these comparisons and changes in our library circulating materials. A motion was made by Board Member Osborne and seconded by Vice Chair, Lynch to support sending the proposed fees on to the City Council for consideration. The motion carried unanimously.

5c – Monthly Report

The February 2018 Monthly Report was shared with the Board, there were no questions.

6. Staff Report

Library Manager Jana White delivered information to the Library Advisory Board on the following topics.

- Public Library Association Conference – Jana White and Christine Larson attended.
- Museum Association of Arizona Conference – Jana White, Christine Larson and Jo Abels attended.
- SCORE Partnership Agreement – Has been signed by all parties. The program provides mentoring for free to our entrepreneurs.
- Kathleen Rossetti was recognized for her efforts in applying for the Citizen’s Advocacy Scholarship with Maricopa County Library Council. Her application was outstanding. There were 7 applicants this year and a high school senior was chosen to attend the advocacy day in Washington D.C.
- Next month’s presentation topic – Summer Reading
- Dates to Remember:
 - April 6th & 7th – Melodrama
 - April 14th – Friends of the Library Spring Luncheon
 - April 19th & 26th – Community BINGO to benefit Friends of the Library
 - April 21st – Ice Cream Social at the Buckeye Valley Museum.

7. Board Comments – *Board may present a brief summary of board items. The board may not take legal action on information presented. Board may direct inquiries to staff.*

- Board Chair Pringle: Impressed with the Early Literacy presentation tonight
- Board Vice-Chair Lynch: Would like the Board to consider a topic idea for focus next fiscal year
- Board Member Silva: Pleased with the way staff has been supported and encouraged
- Board Member Hodgdon: Absent
- Board Member Maloley: Bookmobile coming to the Festival school is a huge success, the children love it. If the early literacy program could come out to the school it would be great.
- Board Member Davis: Stacie’s presentation was awesome. The excitement for this program is amazing.
- Board Member Osborne: No Comment
- Alternate Board Member Kathleen Rossetti: No Comment
- Councilman Heustis: The All Faith Board meetings will be held at the Coyote Branch Library for the next five months.

8. Next Meeting Suggested Agenda Items - *The committee chair and committee members may present a brief summary of items they would like the Library Board to bring forward at future meetings.*

9. Adjournment

Motion to adjourn was made by Vice Chair Lynch and seconded by Board Member Silva. Motion carried unanimously.

John Pringle - Chairman

ATTEST:

Jana White – Library Manager

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board meeting held March 26, 2018. I further certify that the meeting was duly called and that a quorum was present.