

NOTICE OF POSSIBLE QUORUM OF THE CITY OF BUCKEYE COUNCIL OR OTHER COUNCIL APPOINTED BOARD: PLEASE NOTE THAT THERE MAY BE A QUORUM PRESENT BUT THERE WILL BE NO VOTING TAKING PLACE BY THE CITY COUNCIL OR OTHER COUNCIL APPOINTED BOARD AT THIS MEETING.

**CITY OF BUCKEYE
LIBRARY ADVISORY BOARD MEETING**

April 23, 2018

Minutes

**Buckeye Public Library, Coyote Branch
21699 W. Yuma Rd. Suite 116
Buckeye, AZ 85326
6:30 p.m.**

Accessibility for all persons with disabilities will be provided upon request. Please telephone your accommodation request (623) 349-6911, 72 hours in advance if you need a sign language interpreter or alternate materials for a visual or hearing impairment. [TTD (623) 386-4421]

Members of the Board will either attend in person or by telephone conference call or video presentation. Items listed may be considered by the Board in any order.

1. Call to Order/ Pledge of Allegiance/Roll Call

Chairman John Pringle called the meeting to order at 6:33 p.m.

Board Members Present: Chairman John Pringle, Vice Chair John Lynch, Board Members, Carol Hodgdon, Charles Maloley, Linda Davis, Thomas Osborne and Alternate Board Member Kathleen Rossetti

Absent: Board Member Clara Silva

City Staff Present: Library Manager Jana White, Library/Museum Supervisor Christine Larson, Council Liaison Craig Heustis

2. Board to consider approval of the minutes from the March 26, 2018 Library Advisory Board Meeting.

Motion made by Vice Chair Lynch and seconded by Board Member Davis to approve the proposed minutes.

Motion carried unanimously.

3. Comments from the Public - Members of the audience may comment on any item of interest

4. Presentation on Volunteering

Library Assistant II, Krista Cornish presented to the Board information on the Library System's volunteer program. In the past 12 months, 141 volunteers have volunteered 5,575 hours to help shelve 228,524 items and put on 935 free programs, resulting in an economic impact of \$131,347.

5. New Business:

5a – Meeting Topics for Next Fiscal Year

The following was mentioned as possible focus areas to be further discussed at the next meeting.

- Collection Development
- Community Development and Future Library Planning
- Impact Fees
- Bonds
- Varied Meeting Locations

5b – Reschedule May 28th Meeting Due to Holiday

Motion made by Board Member Maloley and seconded by Board Member Davis to move the next Library Advisory Board meeting up one week due to Memorial Day. The meeting will be rescheduled to May 21, 2018.

Motion carried unanimously.

5c – Cancellation of June, July & August Meetings

Motion was made by Board Member Maloley and seconded by Board Member Hodgdon to cancel Library Advisory Board Meetings in June, July and August of 2018.

Motion carried unanimously.

5d – Monthly Report

Library Manager, Jana White, share with the Board the March monthly report.

6. Staff Report

Library Manager Jana White delivered information to the Library Advisory Board on the following topics.

- Library Technology Specialist, Jesse Simms has received a Knowledge River Scholarship for the Fall 2018 and Spring 2019 semesters. The scholarship will help Jesse work toward graduating from the Masters of Library Science program through the University of Arizona where he is currently enrolled.
- Summer Reading will be next month's presentation by staff.
- Red for Ed. – the library's plans for services during the teacher walk-out
- Molly Wingfield – resignation
- The Museum's Ice Cream Social
- Possible Quorum of the Board at events

7. Board Comments – *Board may present a brief summary of board items. The board may not take legal action on information presented. Board may direct inquiries to staff.*

- Board Chair Pringle: Wondering if the Board is having any issues with the Falcon App. If so, Jesse Simms can assist.
- Board Vice-Chair Lynch: No comment
- Board Member Silva: Absent
- Board Member Hodgdon: No comment
- Board Member Maloley: Bookmobile at Festival is doing great, the kids love it!
- Board Member Davis: No comment
- Board Member Osborne: No Comment
- Alternate Board Member Kathleen Rossetti: No Comment
- Councilman Heustis: Would like to have the volunteer stats sent to him before the City Council Meeting on May 1st.

8. Next Meeting Suggested Agenda Items - *The committee chair and committee members may present a brief summary of items they would like the Library Board to bring forward at future meetings.*

9. Adjournment

Motion to adjourn was made by Vice Chair Lynch and seconded by Board Member Hodgdon.

Motion carried unanimously.

John Pringle - Chairman

ATTEST:

Jana White – Library Manager

I hereby certify that the foregoing minutes are a true and correct copy of the Library Advisory Board meeting held April 23, 2018. I further certify that the meeting was duly called and that a quorum was present.