

**CITY OF BUCKEYE
AIRPORT ADVISORY BOARD MEETING
MAY 9, 2018
MINUTES**

1. Call to Order/Pledge of Allegiance/Roll Call

Chairman St. John called the meeting to order at 6:01 p.m.

Members Present: Board Member Mark Meinhardt, Board Member Larry Runge, Board Member Jeff Schwartz, Board Member Ken Spencer, Board Member Paul Daffinrud, Chairman Steve St. John

Members Absent: Alternate Board Member Douglas Brooks

City Staff Present: Council Liaison Eric Orsborn, Public Works Director Scott Lowe, Airport Coordinator Ryan Reeves, Management Assistant Nanci Dixon

2. Minutes

A motion was made by Board Member Schwartz and seconded by Board Member Spencer to approve the March 14, 2018 Airport Advisory Board meeting minutes. Motion passed.

3. Sun and Fun

Mr. Reeves provided a report on staff meeting with members of Sun and Fun International Fly-in and Expo. The visit included daily safety and volunteer briefings as well as meetings with Lakeland City officials, airport officials and event organizers. Pertinent information was gathered to help staff with future planning of Buckeye Air Fair and Copperstate Fly-In partnership. Board Member Runge provided insights in aviation popularity and the possibility that the Buckeye Air Fair may not reach the size of a Sun and Fun event.

4. Copperstate Fly-in & 2019 Buckeye Air Fair

Mr. Reeves provided a schematic and presented information on the 2018 Buckeye Air Fair and Copperstate Fly-in, identifying logistical and planning changes to incorporate a three day event. Board Member Daffinrud confirmed that the Copperstate exhibitors would be separate from the Air Fair vendors. Board Member Schwartz asked for clarification on parking and traffic control. Board Member Spencer confirmed that the STEM exhibit will be expanded in situ, with additional aviation related activity. Board Member Meinhardt confirmed staff is investigating a temporary air traffic control tower or alternative radio frequencies as well as dry camping for recreational vehicles that may overnight camp.

4. Airport Coordinator Report

Fuels sales 80% of which is transient traffic, pricing is competitive with regional airports. Activity has dropped slightly due to increased temperatures. Annual fuel system maintenance is complete, replacing fuel hose. Annual fuel quality control audit was performed by Philips 66, all systems were fully functioning and audit was passed. Maintenance building design project is on track for 90% completion by the end of May. Desert Skydiving undergoing a building inspection to verify all structures are up to code, once complete a lease renewal will forthcoming. The APS lease is currently with their legal, working on Phase 1 Environmental study. AZAA updates from their annual conference included an FAA update of \$1 billion in airport improvements for rural airports over the next three years, for which the Buckeye Municipal airport qualifies. The Arizona Department of Transportation reported that 95% of \$20 million dollar budget has been encumbered for 2019 for regional airport structural and pavement management projects. The fee comparison study is complete; staff is currently working to refine proposed future fee structures for the next 10 – 20 years. Recent significant changes to state and federal law, FAA and ADOT stances with respect to airport standards will may some modifications to the current adopted Minimum Airport Standards. Staff will work on this study over the coming months.

5. Board to convene for Summer Hiatus and set date for 2018-19 meeting schedule.

A motion was made by Board Member Daffinrud and seconded by Board Member Runge to convene for the summer hiatus and reconvene on September 12, 2018. Motion passed.

6. Comments from Airport Advisory Board Members

Chairman St. John reported the Aircraft Owners and Pilots Association (AOPA) conducts regional fly-in and is looking for interested airports and inquired if Buckeye was looking into it.

7. Adjournment

A motion was made by Board Member Runge and seconded by Board Member Daffinrud to adjourn the meeting. Motion passed, meeting adjourned at 6:50 PM.

Steve St. John, Chairman

ATTEST:

Nanci Dixon, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 9th day of May, 2018. I further certify that a quorum was present.

Nanci Dixon, Management Assistant