

**CITY OF BUCKEYE
COMMUNITY SERVICES ADVISORY BOARD**

**Minutes
January 16, 2019**

**Community Services Administration Building
Conference Room
110 E. Irwin Avenue
Buckeye, AZ 85326
6:00 p.m.**

1. Call to Order/Pledge of Allegiance/Roll Call

Board Chair Natalie Abeyta, called the meeting to order at 6:15 p.m.

Members Present- Board Members- Natalie Abeyta, Teresa Bible, Garnett Sailor, Stephen Rugh, Matthew Dudley, Councilmember, Michelle Hess.

Staff Present- Community Services Director, Rod Buchanan; Conservation and Project Manager, Robert Wisener; Community Center Manager, Phil Yabes; Parks Manager, DiAnna Lipe; Recreation Manager, Miranda Gomez; Management Assistant, Robyn Jacobs.

2. Comments from the Public - none

3. Approval of Meeting Minutes for November 14, 2018

Motion made by Matthew Dudley and seconded by Steve Rugh to approve the minutes for the November 14, 2018 meeting. Motion passed unanimously.

4. New Business

4a. – Appointment of Board Chair and Vice Chair

Board Chair Natalie Abeyta made a motion to nominate Matthew Dudley as Chair of the Board. It was seconded by Board Member Teresa Bible. No other nominations for Chair were presented. Motion passed unanimously.

Board Chair Matthew Dudley asked for nominations for Vice Chair. Board Member Steve Rugh nominated himself as Vice Chair. The motion was seconded by Board Member Garnett Sailor. No other nominations for Vice Chair were presented. Motion passed unanimously.

4b. – Confirmation of meeting day- Presented by Robert Wisener, Conservation and Project Manager.

Robert Wisener led discussion on proposed change to the Community Services Advisory Board's meeting day. Wisener stated he received feedback from board members and the majority requested the meeting day remain on the 3rd Wednesday. Vice Chair Steve Rugh inquired if the bylaws needed to be changed to reflect the new start time of 6 p.m. Director Rod Buchanan checked the bylaws and advised this was an administrative change and the bylaws were changed to reflect the new time.

4c – Meeting dates scheduled for 2019- Presented by Robyn Jacobs, Management Assistant.

Robyn Jacobs presented proposed meeting dates for 2019. The proposed 2019 dates are the 3rd Wednesday of every other month on March 20, May 15, July 17, September 18, and November 20. Vice Chair Steve Rugh inquired about changing the frequency of meetings to monthly from bi monthly. Ms. Jacobs stated the item on the agenda was for the approval of the 2019 meeting dates and not to change the frequency of the meetings to monthly. Vice Chair Rugh requested changing the frequency of the meeting days from every other month to monthly to be placed on the March 2019 agenda for further discussion and possible action. Vice Chair Rugh asked if the bylaws need to be changed if the meeting frequency is changed. Mr.

Wisener stated he believed this would be an administrative change. Board Member Teresa Bible asked about Rugh's concerns in why the change should be made. Mr. Rugh stated it appears the board will be more active in the future. Councilmember Michelle Hess inquired about the bylaws and adding meetings. Ms. Hess stated she would like to hear how change will affect staff and if staff has the resources to accommodate additional meetings. Mr. Rugh stated it is easier to cancel a regularly scheduled meeting than it is to call a special meeting. Mr. Buchanan requested that staff be given time to review staffing needs and availability if the meeting frequency is changed and bring the item back at the next meeting as an agenda item for further discussion. Vice Chair Rugh made the motion to approve the 2019 Community Services Advisory Board meeting days as presented. Board Member Teresa Bible seconded the motion. The motion passed unanimously.

4d – Parks and Recreation Master Plan – Presented by Rod Buchanan, Community Services Director
Rod Buchanan presented the Parks and Recreation Master Plan strategic items. Mr. Buchanan advised the managers completed the same exercise and prioritized the items. He stated the strategies broken down by chapter in the plan and room given for board members to write in items not on the list they felt were important and informs staff of board priorities.

Mr. Buchanan requested each board member to select the top 12 priorities. Buchanan stated board members cannot vote twice for an item and to vote based on what is best for Buckeye. Board Member Teresa Bible requested Pickelball be added. Vice Chair Rugh inquired about adding additional parking at Skyline. Bob Wisener said the additional parking is covered under 7.2.8. Board Chair Matthew Dudley suggested adding an area similar to the Rio Salado/Tempe Town Lake area. Wisener stated this would be included in 7.4.5 open spaces and 7.4.15 working with cities of Avondale, Goodyear, FCDMC, and Maricopa County on the advancement of the El Rio along the Gila River, including the preservation of open space. Councilmember Michelle Hess inquired about adding a second skate park at Sundance Park. Chair Matthew Dudley asked about connectivity between parks and subdivisions. Wisener said this is covered under 7.3.1 securing pathways. Michelle Hess inquired about including an item regarding making downtown Buckeye a destination. Bob said this is not covered in any other section and should be a new item. Rod stated the item would be listed as a special event downtown venue.

Items receiving four or more votes by board 7.2.3- Construction of phase II Sundance park, 7.2.5- Acquiring land for Aquatic Center, 7.2.6 – Acquire land, design and construct a Multi-Generational Center, 7.2.8- Design and construct future phases of Skyline Regional Park including parking, 7.3.1-Work with developers during the master planning stage and platting process to secure pathway and trial corridors. 7.4.15-Continue working with the Cities of Avondale, Goodyear, FCDMC, and Maricopa County on the advancement of the El Rio along the Gila River, including the preservation of open space, 7.5.11- Investigate the feasibility of providing year-round aquatic programs 7.5.15- Enhance the marketing of parks and recreation in the City of Buckeye through the use of web and trending social media, and 7.7.1- Investigate the feasibility of bonding for new city parks and facility projects. New items added by Board receiving votes included Pickelball, a second skate park and a downtown event center.

Buchanan advised the next step will be reporting out at the next meeting on comparing the items selected by the board to those selected by the managers as priorities, the status of the items selected as to how the projects are doing, including if they are done and why we think they are done. Vice Chair Steve Rugh advised he would like to know council's attitudes towards financing options of items. Chair Matthew Dudley asked about funding priorities. Mr. Buchanan stated the department submitted 43 CIP projects for 2020 and over 100 projects for 10 years.

5. **Community Services Director's Report – Presented by Rod Buchanan, Community Services Director**
Rod Buchanan reported on upcoming events including: Jurassic Hike, Museum exhibit, "The Woman Who Shot Cowboys", Full Moon Hike at Skyline Park, Skate Park Grand reopening scheduled for January 26th following the Buckeye Days parade and announced a Pro skater will be on hand, and the Buckeye Days events coming up last weekend in January. He also announced the February events include; the Air Fair on February 9th and 10th and the Veterans' Lift Up event February 16th.

Buchanan reported staff -are working on the department's strategic plan. He advised all full-time staff are involved in the process and stated the board is a key stakeholder and will have an opportunity to comment on the plan it will be aligned with the Parks and Recreation Master Plan and the General Plan.

6. Comments from the Chair and Board Members

Vice Chair Steve Rugh stated Buckeye Marathon was very successful with lots of volunteers and he sees improvements every year. He stated the Melodrama held its first practice and the performance will be held March 29 and 30 at Youngker High School. Rugh complimented former Board Chair Natalie Abeyta's work as Chair, and extended congratulations to Chair Matthew Dudley on being selected as Chair.

Board Member Garnett Sailor stated he is always amazed at incredible job staff does. He requested staff deliberate on the suggestion of holding monthly meetings and advised he wants to know how staff really feels about going to a monthly meeting schedule.

Board Member Teresa Bible gave thanks to staff on how well the Marathon was run. Bible stated she brought people to the Marathon and they were very impressed and will be back next year. She expressed her appreciation for everything staff does. Bible issued welcome to Rod Buchanan and a thank you to Natalie for serving as Chair for the past two years. She also congratulated Matthew Dudley on being elected Chair.

Board Member Natalie Abeyta stated she is very active on Social Media and discussed followers and likes on Community Services' various pages. She suggested additional social media logos be posted in parks and other places.

Board Chair Matthew Dudley stated he thought the winter events were great and attended the Marathon and went to Magic on Monroe. He stated he was slightly confused on start and stop time of the Magic on Monroe event and complemented parking at downtown events. Dudley advised he is looking forward to the spring time events and expressed thanks for putting faith in him to be Chair.

7. **Next Meeting**– March 20, 2019 at 6:00 p.m. at the conference room at the Community Services Administration Building, 110 E. Irwin.

8. Adjournment

A motion to adjourn the meeting at 7:18 p.m. by Vice Chair Steve Rugh and seconded by Board Member Natalie Abeyta. Motion carried unanimously.

Matthew Dudley, Chair

ATTEST:

Robyn Jacobs, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Community Services Advisory Board meeting held by the Advisory Board on January 16, 2019. I further certify that the meeting was duly called and that a quorum was present.

Robyn Jacobs, Management Assistant