

Commercial HVAC/AC Replacement Checklist

- Completed Permit Application
- Floor Plan to show location of work to be done – 2 copies
- ACCA Manual S based on equipment loads and calculated in accordance with Manual J, or other approved method – 2 copies
- Drawings shall include:
 1. Size of new unit
 2. Make, model and size of existing unit
 3. SEER rating
 4. Specification and installation manual of new unit – 2 copies
 5. Minimum for cooling 75 degrees commercial design loads ASHRAE/ACCA Standard ACCA Manual N
 6. Minimum for heating to 68 degrees