

Commercial Re-Roofing Checklist

Submittal Requirements

- Complete Building Permit Application
- Plot Plan - 2 copies
- Roof Plan / Material Listing
 1. Roof plan with existing framing information and square footage narrative.
Please show the location of new work to be done
 2. Existing Material and Weight
 3. Critical details including but not limited to material attachments and connections
 4. Underlayment – moisture barrier (felt)
 5. Proposed roofing material and weight – asphalt or fiberglass shingles, clay or concrete tile, other
 6. Fire Rating (class)