

Residential Mechanical Checklist

- Complete Building Permit Application
- Plot plan – 2 copies
- Floor plan to scale with mechanical details and calculations – 2 copies
- Specifications sheet on unit (if replacing equipment)
- Rescheck (if applicable with added livable square footage)
- Manual S & J (if applicable with added livable square footage)
- Size and length of new ductwork
- Load calculations – 2 copies
- Panel schedule – 2 copies
- Owner/Builder Form signed (if applicable)