



BUCKEYE FIRE MEDICAL RESCUE DEPARTMENT

BUCKEYE, AZ

RECRUITING FOR AN ASSISTANT FIRE CHIEF

THE BUCKEYE-FIRE-MEDICAL-RESCUE DEPARTMENT SEEKS A QUALIFIED ASSISTANT FIRE CHIEF TO JOIN OUR TEAM!

The Fire Assistant Chief plans, organizes and manages the administration and staff of the Fire Department. This position is responsible for administrative and technical work with planning, budgeting, coordinating and directing the Fire Department's resources. This position requires effective relationship skills, extensive managerial knowledge, effective teamwork and independent decision-making.

This position may be subject to emergency recall during non-working hours. The city of Buckeye is a member of the Regional Metropolitan Phoenix Fire Service Mutual Aid Agreement and the Assistant Fire Chief will support the Fire Chief in meetings associated with this commitment.

Major Duties and Responsibilities include:

- Manages the department's operations and activities
- Responds to emergencies and provides incident management oversight
- Performs administrative and management activities
- Maintains and assures compliance to policies
- Prepares and maintains performance evaluations
- Performs operations as directed by the Fire Chief
- Assists other fire and emergency agencies

Minimum Qualifications

Bachelor's degree in Fire Science, Business, Fire Administration or Public Administration, or other related field, and six (6) years of professional firefighting experience, including three (3) years management experience, OR an equivalent combination of education and experience.

Complete job description and to apply buckeyeaz.gov/careers

