



City of Buckeye Non-Profit Funding Frequently Asked Questions

GENERAL ELIGIBILITY AND APPLICATION

Q: When are grants due?

A: All grants must be turned in no later than 5 p.m., August 8, 2025. This includes via email, or printed and delivered in-person or via mail. No exceptions will be made

Q: Who is eligible to apply?

A: Grants are available to non-profit agencies who provide services specifically to Buckeye residents, and impact them directly. Please review the full eligibility guidelines in the application.

Q: Can individuals apply for funding?

A: No. Funding is only available to eligible to registered non-profit agencies that serve residents of Buckeye; not individuals.

Q: Can an organization submit more than one application?

A: Yes, but each application must address a distinct project or program. Submitting multiple applications does not guarantee funding for more than one.

Q: I am with an organization that does not have a non-profit status. Can we apply?

A: No, all proposals must come from organizations that have been identified and can provide document from the Internal Revenue Service of their non-profit status.

Q: Our organization does not have a City of Buckeye vendor number. How do I get one?

A: Visit our website www.buckeyeaz.gov/i-want-to-/register-for/become-a-vendor. If you need assistance, please contact Hortencia Reyes at 623-349-6269 or email hreyes@buckeyeaz.gov.

FUNDING AND LIMITATIONS

Q: What types of projects are eligible for funding?

A: The Non-Profit Community Funding program seeks to fund programs that address essential community needs. Some examples include:

- Families in crisis
- Homeless assistance
- Low/moderate income individuals and families
- Mental health and substance abuse, prevention and early intervention
- Senior programs
- Special needs support
- Youth programs

Q: What expenses can grant funds be used for?

A: Funds may be used for direct program costs such as materials, outreach, and staff time. Capital expenses, general operating costs, and administrative overhead may be eligible with justification.

Q: Are there any restrictions on how the funding can be used?

A: Yes. Grant funds may not be used for political activities, fundraising events, or costs incurred before the award date.

Q: When will I find out if my application will be funded?

A: Successful applicants will be notified early September 17, pending Council Approval on September 16. Funds will be distributed beginning October 1.

Q: Will the panel consider partial funding?

A: Yes. The panel may award full or partial funding depending on how well the proposal aligns with the City's priorities, the total funding available, and the number of qualified applicants awarded.

REVIEW AND AWARD PROCESS

Q: How are applications evaluated?

A: Applications are scored by a review panel based on criteria such as alignment with city priorities, measurable impact, community need, and organizational capacity.

Q: When will applicants be notified of funding decisions?

A: Award notifications will be sent by the last week of October. All applicants will be notified, regardless of the outcome.

REPORTING & ACCOUNTABILITY

Q: Are there reporting requirements for funded organizations?

A: Yes. Funded organizations must submit a final report detailing how funds were used, measurable outcomes, and overall community impact. Additionally, any nonprofit that received funding in a previous cycle must submit their year-end report to be considered for the current grant cycle.

Q: What happens if my organization cannot complete the project as planned?

A: Please contact the grant administrator as soon as possible to discuss potential modifications. Significant changes may require formal approval.

GENERAL

Q: I have questions about the grant application. Is there someone I can call or meet with if our organization should have questions or need assistance?

A: Absolutely! Please call Janene Van Leeuwen at 623-349-6948 or email jvanleeuwen@buckyeaz.gov